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Specifications for the Class:

POWER MOWER OPERATOR SUPERVISOR

Duties Summary:

Plans, supervises and coordinates mowing operations at schools located in the Honolulu area and performs other related duties as required.

Distinguishing Characteristics:

This class is distinguished by its responsibility for planning, supervising and coordinating mowing operations at schools located in the Honolulu area.

Examples of Duties:

Supervises the work of power mower and tractor mower operations; prepares schedules and makes work assignments, considering weather conditions, special events such as parades and football games, condition of the field, etc.; reviews finished work for adequacy; recommends approval and disapproval of leaves; prepares time sheets; handles complaints and problems; enforces safety practices; insures proper use and minor maintenance and repair of equipment requisitions, supplies and equipment.

Minimum Qualification Requirements:

Training and Experience: A combination of education and experience substantially equivalent to four years of manual labor or grounds keeping experience, two years of which shall have been in the operation or repair of power mowers.

License Requirement: Possession of a valid motor vehicle operator's license.

Knowledge of: The principles and practices of supervision; the operation and maintenance of power mowers representative of the class; the methods and procedures used in grounds maintenance work; occupational hazards and safety precautions applicable to the work.

Ability to: Plan assignments and supervise work of others; keep records and prepare reports; give and follow oral and written instructions; deal tactfully and effectively with employees and the public.

Physical Requirement:

Persons seeking appointment to positions in this class must meet the health and physical condition standards deemed necessary and proper for performance of the duties.

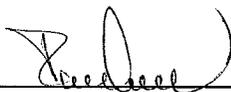
Physical Effort Grouping: Light

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Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the class specifications and minimum qualification specifications for the Executive Branch Civil Service class POWER MOWER OPERATOR SUPERVISOR by the Department of Education Civil Service system.

DATE APPROVED:           AUG 30 2006          

EFFECTIVE DATE:           JUL - 1 2005          

  
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for Gerald Okamoto  
Assistant Superintendent  
Office of Human Resources