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Class Specifications for the Classes:

SCHOOL & SWIMMING POOL CUSTODIANS III, IV & V  
(SCHOOL & SWMG POOL CUSTODIANS III, IV & V)

Duties Summary:

Supervises work connected with the cleaning and maintenance of school buildings, a large swimming pool, and surrounding grounds and walkways; and performs other related duties as assigned.

Distinguishing Characteristics:

This class reflects immediate overall responsibility for the cleaning and maintenance of school buildings, surrounding grounds and walkways, and a large swimming pool. The work includes the supervision of a crew of subordinate school custodians and a swimming pool custodian and may include the supervision of other types of subordinates.

A position in this class provides effective supervision to a swimming pool custodian who maintains a large swimming pool, including the operation and maintenance of chlorinating, filtering, heating and pumping equipment.

Examples of Duties:

Grade Standards:

School & Swimming Pool Custodian III: This class is characterized by responsibility for a school where both of the following situations exist: (1) the enrollment is from 900 students or less, and (2) supervision is exercised over 1 or more but less than 4 (FTE) subordinates.

School & Swimming Pool Custodian IV: This class is characterized by responsibility for a school where both of the following situations exist: (1) the enrollment is 901 to 1500 students; and (2) supervision is exercised over 4 to 7 (FTE) subordinates.

School & Swimming Pool Custodian V: This class is characterized by responsibility for a school where both of the following situations exist: (1) the enrollment is more than 1500 students; and (2) supervision is exercised over more than 7 (FTE) subordinates.

Knowledge and Abilities Required:

Knowledge of: Cleaning methods, materials and equipment; types of cleaners for various materials and surfaces; common trade practices and tools; operating principles of small water pumping systems and equipment involved; methods and practices used in minor repair and operational maintenance of small water pumps; methods and practices of filtering and purifying swimming pool water; cleaning methods and materials and equipment used; swimming sanitation practices; equipment and tools used in grounds maintenance; general practices in the cultivation and care of flowers, plants, shrubs, trees and lawns; principles and practices of supervision.

Ability to: Issue and follow oral and written instructions; plan work and supervise others; make minor maintenance repairs to the building and equipment therein; recognize signs of mechanical wear of pump and filter equipment and make minor repairs; make simple repairs to plumbing, electrical and wooden fixtures and apparatus; keep records and make simple reports; meet and deal tactfully with other employees, school age children or youth and the public.

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Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the class specifications for the Executive Branch Civil Service classes SCHOOL & SWIMMING POOL CUSTODIANS III, IV & V by the Department of Education Civil Service system.

DATE APPROVED: OCT 23 2006

EFFECTIVE DATE: JUL - 1 2005

  
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for Gerald Okamoto  
Assistant Superintendent  
Office of Human Resources