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Class Specifications for the Classes:

POWER MOWER OPERATORS I AND II

Distinguishing Characteristics:

These classes reflect responsibility for independently operating a passenger-type power mower in cutting grass along public roads, in public parks, on school property or other designated areas; making minor repairs and adjustments to power mower equipment; performing manual work tasks; and performing other duties as assigned.

Level I: This class reflects responsibility for independently operating a passenger-type power mower; making minor repairs and adjustments in the maintenance of power mower equipment; and performing manual work tasks.

Level II: This class reflects a working supervisor who supervises and participates in operating a passenger-type power mower; making minor repairs and adjustments in the maintenance of power mower equipment; and performing manual work tasks.

Examples of Duties: *(Positions may not be assigned all of the duties listed nor do the examples necessarily include all the duties that may be assigned. The omission of specific statements does not preclude management from assigning such duties if such duties are a logical assignment for the position. The classification of a position should not be based solely on the examples of duties performed.)*

1. Operates a power mower to cut grass along public roads, in public parks, on school property, etc.
2. Performs minor maintenance, adjustments and repairs to the equipment by cleaning, greasing and oiling equipment; adding fuel, oil, air and water; adjusting cutting units and sharpening cutting blades; and changing belts, spark plugs, air filter, etc.
3. Uses hand tools to cut grass; performs general maintenance of landscaped and paved areas by trimming hedges, sweeping and raking leaves and debris; picks up and disposes of rubbish; and cleans culverts and ditches.
4. May drive a pick-up truck to transport equipment, supplies and crew members between baseyard and work site.

5. Completes simple standardized forms such as a mileage report, daily work report and other forms.

In addition, positions in the class Power Mower Operator II plan, assign and participate in the duties mentioned above; provide on-the-job training to subordinates on work methods and safety practices; review and evaluate the work of subordinates; requisition supplies and equipment as necessary; and keep simple records and prepare activity reports.

Knowledge and Abilities Required:

Knowledge of: Spoken and written English.

Ability to: Learn to operate, maintain, and make minor repairs to passenger-type power mowers; understand and follow oral and written instructions; read and comprehend operator manuals and standard operational procedures; follow safety rules and practices.

In addition, the class Power Mower Operator II requires knowledge of: Methods and techniques of power mowing; operation and maintenance of power mowers representative of the class; occupational hazards and safety precautions applicable to the work; and the ability to: Plan, assign, review and evaluate the work of Power Mower Operator Is; keep records and prepare simple reports.

Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the class specifications for the Executive Branch Civil Service classes POWER MOWER OPERATORS I and II by the Department of Education Civil Service system.

DATE APPROVED: AUG 30 2006

EFFECTIVE DATE: JUL - 1 2005



for Gerald Okamoto
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Office of Human Resources