

.....

Minimum Qualification Specifications for the Classes:

PRINT SHOP SUPERVISORS I AND II

Experience Requirement:

Print Shop Foreman I: Five years of progressively responsible work experience in the operation and maintenance of an off-set press machine, a copying camera, plate-making machine and other related equipment. This work experience must have involved the applicant in printing multi-color and half-tone work. At least one year of the required experience must have been as a journeyman off-set printer.

Print Shop Foreman II: Six years of experience as described above.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and responsibility as to conclusively demonstrate that applicant has the ability to perform effectively the duties of the position for which applicant is applying.

Selective Certification:

For some positions, applicants may be required to possess specialized knowledge and skills in a particular functional area or areas in order to perform the duties of the position. For such positions, certification may be restricted to eligibles who possess these requirements. Departments requesting selective certification must show the connection between the need for these skills and the duties of the position.

Tests:

For competitive actions, all applicants must qualify on an appropriate examination for the class. For non-competitive actions, the examination may be waived.

Physical Requirements:

Standard 3g. Applicants must be physically able to perform efficiently the duties of the position which are described elsewhere in this specification. Good distant vision in one eye and ability to read without strain printed material the size of typewritten characters are required, glasses permitted. Ability to hear the conversational voice, with or without a hearing aid, is required. In most instances, an amputation of leg or foot will not disqualify

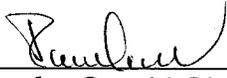
an applicant for appointment, although it may be necessary that this condition be compensated by use of satisfactory prosthesis. Any physical condition which would cause applicants to be a hazard to themselves or to others will disqualify for appointment. In addition, applicants must possess emotional and mental stability.

Certain positions are located within the State Corrections Facilities. For these positions, applicants must meet the physical requirements set for employees working at correctional facilities.

Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the minimum qualification specifications for the Executive Branch Civil Service classes PRINT SHOP SUPERVISORS I and II by the Department of Education Civil Service system.

DATE APPROVED: SEP 13 2006

EFFECTIVE DATE: JUL - 1 2005



for Gerald Okamoto
Assistant Superintendent
Office of Human Resources