

DEPARTMENT OF EDUCATION
STATE OF HAWAII
CIVIL SERVICE

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Specifications for the:

SCHOOL-BASED PHYSICAL THERAPIST ASSISTANT

Entry-Level Work
Full-Performance Work

HE-8
HE-10

8F.312
8F.313

Function and Location:

This position works in the physical therapy program as a related service provider in an educational setting and is responsible for implementing physical therapy plans developed by a licensed Physical Therapist (PT) in accordance and in conjunction with the Individualized Education Program (IEP).

Key Duties and Responsibilities:

1. As directed by the PT, assists by observing and identifying the level of physical capability of students to participate in school activity settings, and identify levels of support required to access education.
2. Assists the PT in the development of intervention programs based on student needs, environmental accessibility and expectations for participation in school activities.
3. Provides physical therapy interventions and use therapy techniques as stated in the IEP to assist students in accessing and participating in their educational environment.
4. Instructs, motivates and assists students in learning and improving functional activities such as preambulation, transfer, ambulation, and activities of daily living.
5. Monitors on-going changes and implementation of tasks which may include appropriate use of assistive technology and/or adaptive equipment designed to maximize student performance and access to the educational environment. Provides feedback to the PT about student performance.
6. Documents therapy notes, quarterly and annual progress reports and keeps accurate daily and monthly data according to program policies and procedures.
7. Plans daily schedules according to the assigned caseload.

Other Duties:

In addition to the key duties and responsibilities, this position under the direction of the PT may be assigned to:

Act as an assistant to the PT when the PT is performing tests, evaluations and difficult treatment procedures; educate other staff working with the student on correct positioning, range of motion exercises, body alignment and posture, ambulation, proper body mechanics in lifting and in other physical therapy practices; assist in the maintenance of physical therapy equipment; maintain a clean and safe physical environment; document and note progress in appropriate record; take inventory; order supplies; assist the PT in estimating equipment needs and equipment acquisitions; perform other clerical tasks; and perform other related duties as assigned.

Controls Exercised Over the Work:

A licensed PT provides supervision to the position.

Instructions Provided: Entry-level employees are provided specific and detailed instructions; full-performance employees are provided general instructions and specific instructions in new and unusual situations.

Assistance Provided: Entry-level employees are provided close guidance in performing tasks; full performance employees perform work independently, receiving specific guidance only in new and unusual situations.

Review of Work: Entry-level employees receive close and frequent review of work performed; the work of full-performance employees is reviewed periodically.

Prerequisite Qualifications Required for the Entry-Level:

Applicants must possess the following minimum qualification requirements.

Education: Graduation from an accredited physical therapist assistant program, which at the time of graduation was accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), its predecessor organization, or its successor organization; or in the case of a foreign-trained person, a credentials evaluation report from an agency recognized by the appropriate licensing agency of the State of Hawaii, indicating successful completion of an education program that has been determined to be equivalent to an accredited physical therapist assistant program.

Knowledge of: Human anatomy, physiology, kinesiology, thermal agents, therapeutic exercise, traction, therapeutic massage, aquatic physical therapy, uses of various modalities, neuropathology, electrotherapy, and universal hand washing procedures.

Ability to: Understand information provided by the PT; select, implement and make modifications to therapeutic interventions; work collaboratively with others, providing information and acting as a resource; and collect data and document progress.

Prerequisite Qualifications Required for the Full-Performance Level:

In addition to the qualifications required at the entry-level:

Experience: One (1) year of work experience as a Physical Therapist Assistant which involved the performance of physical therapy work and related duties under the direction of a PT. Such work experience must have demonstrated the implementation of physical therapy care plans developed by a PT, care and use of equipment, providing instruction in physical therapy procedures to students and others.

Knowledge and Abilities: Knowledge of applicable educational/program policies and procedures; and the ability to assist in evaluative tests, use specialized physical therapy procedures, select and modify treatment techniques upon approval of the PT, participate with the PT in developing the student's treatment goals and objectives, and provide instruction in physical therapy procedures to students and others.

License Requirements for BOTH Levels:

1. Applicants must possess a valid license issued by the State of Hawaii to practice as a Physical Therapist Assistant at the time of appointment; and
2. Applicants must possess a valid license to drive in the State of Hawaii.

Substitutions Allowed:

Graduation from an accredited physical therapist program, which at the time of graduation was accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), its predecessor organization, or its successor organization; or in the case of a foreign-trained person, a credentials evaluation report from an agency recognized by the appropriate licensing agency of the State of Hawaii, indicating successful completion of an education program that has been determined to be equivalent to an accredited physical therapist program, may be substituted for all of the education and work experience required for the entry and full performance level.

Physical Requirements:

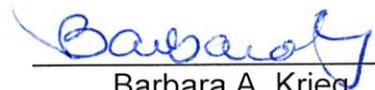
Applicants must be able to perform the essential duties and responsibilities of the position effectively and safely, with or without reasonable accommodation.

SCHOOL-BASED PHYSICAL THERAPIST ASSISTANT
ENTRY-LEVEL (E) 8F.312
FULL-PERFORMANCE (FP) 8F.313

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Rev 08/2017

This is an amendment to the class specifications for the classes SCHOOL-BASED PHYSICAL THERAPIST ASSISTANT (E) and (FP) that was approved on January 30, 2015.

DATE APPROVED: 8/28/17



Barbara A. Krieg
Assistant Superintendent
Office of Human Resources

SIGNED DATE: 8/28/17