



STATE OF HAWAII
DEPARTMENT OF EDUCATION

Notice to Parents, Guardians, and Eligible Students: Military Recruiters' Request for Student Information

The Every Student Succeeds Act of 2015 (ESSA), requires all local education agencies, including the Hawaii Department of Education (DOE), to provide to military recruiters, upon their request, the name, address, and telephone number of secondary school students. Although military recruiters focus their efforts on high school juniors and seniors, the law allows for the gathering of this information from the broad category of "secondary" students. Secondary school students are defined as students enrolled in middle, intermediate and high schools. It also applies to students in grades 7 through 12 in combination elementary/secondary schools (e.g., K-7, K-8, K-9, K-11, K-12, 7-12).

If any eligible student (18 years of age) or the parent/guardian of a secondary student does not want the DOE to provide the requested information to military recruiters, the eligible student or the parent/guardian must "opt out" of providing such information. To do this, a legible, signed written request needs to be submitted to the school office by the eligible student or parent/legal guardian. The request must contain the school name and the student's name and birth date. The DOE has developed an "opt out" form for military recruiting to facilitate such a request from eligible students or their parents/guardians of students. The form can be downloaded from the DOE web page at <http://bit.ly/FERPAHI>.

"Opt out" requests will be accepted at any time during the school year. Parents, guardians, or eligible students should file an "opt out" request within 10 working days after enrollment. If a request is submitted after student information has been turned over to the military's Inter-Service Recruitment Council (IRC), the "opt out" request will apply to future information DOE submits to the IRC. If a parent, guardian, or eligible student does not file an "opt out" request, student information may be released to the extent that laws, regulations, or policies authorize such disclosures without consent.

The school will keep a copy of your request on file. If an "opt out" for military recruiters was filed with the school in previous school years, the request will be honored until the student leaves Hawaii's DOE public school system or until the submitter rescinds the "opt out" request.