

**DEPARTMENT OF EDUCATION
COMMITTEE ON WEIGHTS IX MEETING MINUTES
Monday, July 13, 2015
Board Conference Room**

Members: Present: Suzanne Mulcahy (Chair), Audra Chang, Paul Daugherty, Jan Iwase, Elton Kinoshita, Roxane Martinez, Glen Miyasato, Cary Miyashiro, Sharlene Morimoto, Fred Murphy, Gail Nakaahiki, Chad Okamoto, Mitch Otani, and Bill Taylor

Absent: Brandon Gallagher (resigned), Bruce Naguwa

Staff: Kimberly Chee, Brian Hallett, Ken Kuraya and Gary Zane

Topic	Who	Discussion
Opening – 9:00 a.m.	Suzanne Mulcahy	Welcomed Committee members. Reviewed the day’s agenda and informed the committee members that the goal for today is to complete their recommendation to the Board of Education for the topics discussed in previous COW meetings.
Review and approval of March 6, 2015 meeting minutes	Committee	Members reviewed minutes. Cary Miyashiro moved to approve minutes with amendments. Bill Taylor second. Approved unanimously
Public Testimony		No testimony submitted.
Title 1	Sharon Nakagawa	Presented about the Department’s Title I program. Title I is a federal formula grant based on most current USDE census. Reviewed allowable expenditures and the definition of supplanting.
	Jan Iwase	Inquired if it is allowable to provide a different weights for non-Title I schools in WSF?
	Sharon Nakagawa	The Department does a comparability study yearly to ensure compliance with federal regulations. A different weight for non-Title I schools in WSF would be considered supplanting.
	Paul Daugherty	Inquired how are Title I funds disbursed to public schools, charter schools, and private schools?
	Sharon Nakagawa	Since there are no LEA in Hawaii, all Title I funds are allocated to DOE and all Title I programs are run by the DOE.
	Paul Daugherty	Asked if Title I funds are still being taken away from schools under restructuring to pay for CAS restructuring providers.
	Suzanne Mulcahy	The Department is currently in the 2 nd year of Strive HI and no longer utilizes Title I funds to pay for restructuring providers.
	Sharon Nakagawa	OCISS now negotiate contracts, and school can choose a menu of contractors to provide school improvement for Strive HI Superintendent Zone schools. List of contractors are listed on our procurement website.

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	Chad Okamoto	Title I is separate from WSF funds, so the COW should not consider any interaction between the two funding.
Break 9:57 AM – 10:08 AM		
Athletics	Kimberly Chee	Presented to the Committee a scenario where 80% of an average athletic directors' (AD) salary is pulled out of WSF and added to base funding for high schools and combo high schools. The value of 1.0 (weighted student unit) for WSF will decrease by \$15.81.
	Mitch Otani	Informed the Committee members that previous COWs have agreed not to harm one group for the benefit of another group. In this case, all elementary will lose funds for the benefit of high schools. School needing assistance could apply for WSF reserve fund.
	Suzanne Mulcahy	The WSF Reserve is not a grant fund. It is for a temporary stop gap measure. Asked the Committee members which direction they wish to proceed: <ul style="list-style-type: none"> • move AD out of WSF back into categorical program, • move all or portion of AD funding into base funding, • no change, leave AD funding in WSF.
	Paul Daugherty	Motion to leave athletic directors' funding as is. Cary Miyashiro second. Pass unanimously.
	Suzanne Mulcahy	Asked the Committee if they will accept or reject the Athletic work group recommendation?
	Cary Miyashiro	Motion to strike second paragraph in recommendation. Mitch Otani second. Pass unanimously.
	Sharlene Morimoto	Motion to accept Athletic work group recommendation with deletion of second and third paragraph. Cary Miyashiro second. Pass unanimously.
English Language Learner	Suzanne Mulcahy	Change methodology in distribution of ELL funds. Would the Committee want to: <ul style="list-style-type: none"> • move ELL out of WSF back into categorical, • keep ELL in WSF, • provide ELL a fixed rate for each tier level
	Gail Nakaahiki	Informed the Committee that there are federal funds (Title III) that address ELL students.
	Sharlene Morimoto	Recommends that ELL be kept in WSF, and ask the next COW to study the tier funding or single funding amount for ELL.
	Cary Miyashiro	ELL funding is not about adequacy, because the previous COW knew there was not enough funds for ELL and schools will need to use WSF funds to supplement. Recommends that ELL funds be kept in WSF and in a tiered funding level.

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	Mitch Otani	When Kaneohe Elementary had a GT program, students from surrounding school would apply for geographical exception (GE).
	Fred Murphy	It does cost more to educate a GT students, but the department does not have a universal methodology to define a GT student. A 3% across the board GT weight is not a true weight.
	Sharlene Morimoto	Motion to keep ELL in WSF and recommend COW X to review the tiered weights and CASes to work with principals to make sure ELL is provided. Paul Daugherty second. Pass unanimously.
	Bill Taylor	Motion to recommend to the DOE to form a working group to study ELL tiered funding levels in preparation of COW X. Mitch Otani second. Pass unanimously.
Food Service	Bill Taylor	Informed the Committee of ACT 218 – <i>Relating to a Farm to School Program</i> that was signed into law by Governor and a 2013 internal audit report on School Food Service.
	Roxane Martinez	Cafeteria workers are currently 12 month employees; there could be savings if new cafeteria workers were hired as 10 month employees. During a HSOSA meeting, it was discussed that cafeteria managers work 10 months but are paid for 12 months, not prorated. If cafeteria managers were hired as 10 months employees, the Department could save approximately \$2 million.
	Suzanne Mulcahy	Informed the Committee that it is a collective bargaining issue.
	Mitch Otani	Motion to keep School Food Service in categorical funding. Jan Iwase second. Pass unanimously.
	Glenna Owens	Act 218, does not relate to school gardens. On the mainland, they usually have small school district with large farms, while Hawaii is one large school district and has many small farm. It's a matter of supply. Schools cannot afford to buy local produce. Maui farmers have agreed to participate in a pilot, but can only support a small complex area.
Student Transportation	Fred Murphy	Motion to keep student transportation out of WSF. Gail Nakaahiki second. Pass unanimously.
	Glen Miyasato	Move to accept the student transportation recommendation. Chad Okamoto second. Pass unanimously.
	Sharlene Morimoto	Motion to accept the student transportation recommendation with amendment and recommend Board change the free bus ridership rules. Fred Murphy second. Pass unanimously
Utilities	Jan Iwase	Support deleting second bullet as it is not a recommendation. It is more of a response to the senate proviso.
	Cary Miyashiro	Motion to keep utilities funds out of WSF. Bill Taylor second. Pass unanimously.
Substitute	Fred Murphy	Recommendation with “awareness” statements forces schools to react, but schools may

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		have little or no control of the issue. TSEAS system makes it very easy for teachers to call in sick. There is no live person to inform and explain sickness. This could be part of the reason causing a rise in substitute expenditure.
	Mitch Otani	Recommend removing statement of “awareness” in substitute recommendation.
	Mitch Otani	Motion to keep substitute funding out of WSF. Sharlene Morimoto second. Pass unanimously.
	Suzanne Mulcahy	Asked the Committee if second bullet from substitute recommendation be deleted. All agreed.
Lunch 12:13 PM – 1:00 PM		
School Food Service	Gail Nakaahiki, Sharlene Morimoto, Fred Murphy	Provide revised school food service recommendation to state the following: As part of COW X, consider establishing a working group or supporting an existing ad hoc group that works with school food service for entrepreneurial food service management plan. Note: there is an internal audit on school food services 2013 available BOE document 2003-01.
	Cary Miyashiro	Motion to accept revised school food service recommendation. Fred Murphy second. Pass unanimously.
“Expended by Principals” definition	Suzanne Mulcahy	Act 51 states that not less than 70% of DOE budget shall be “expended by principals”. During the principal listening tour, 14 out of 15 complex areas do not want to take on utilities, school food service, student transportation and athletics programs and would like to revise the law to state “expended by and on behalf of principal”
	Fred Murphy	Says he is conflicted because though he voted to keep the programs out of WSF, he would like keep the 70% statement to promote entrepreneurial spirit. Maybe WSF is not the correct method to distribute funds to schools for certain programs.
	Brian Hallett	There are different interpretation of 70% by principals. Some view it as within WSF funds only. However, EDN 150 funds are spent at state level based on IEPs decided at schools.
	Jan Iwase	Concern that if utilities, school food service, and athletics programs are added to WSF, as their cost goes up, a larger proportion of school’s WSF funds will be used to address these increasing cost.
	Paul Daugherty	OCISS – EDN200 - pays for professional development workshops for teachers, directly a benefit to schools.
	Fred Murphy	Some professional development workshops do not relate to a school’s curriculum, but schools are required to send teachers to these workshop. If the schools receive the funds for these workshops, they can use it at their discretion for workshop that better benefit their teachers.

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	Brian Hallett	There have been 8 COWs refining the budget, but it seems legislators have a general lack of knowledge of the WSF. It seems the legislators are receiving different information about the WSF formulation than what is actually happening.
	Paul Daugherty	Motion to recommend to the Board to seek the possibility of improving the language of ACT 51 to include “to expend by and behalf of principals”. Mitch Otani second. 1 Yea – Paul Daugherty, 13 Nea
	Glen Miyasato	Recommend that we should tell the legislature that we believe in the spirit of the law, to place decision making and resources at the school level, but do not support holding the department at 70% if the function is better handled centralized.
	Fred Murphy	Wishes to have more conversation around this issue than to recommend changing the language of the law to make it a non-issue.
	Brian Hallett	Recommend inserting language that “expended by principals” is not synonymous as expended through WSF.
School Based Behavioral Health	Suzanne Mulcahy	This topic has been discussed by 3 previous COWs. The issue does not seem to be a funding issue but more of a management issue. SBBH was born out of the Felix court mandate. A principal cannot supervise a psychologist because of licensure issues.
	Sharlene Morimoto	Motion to keep SBBH in categorical funding. Gail Nakaahiki Second. Pass unanimously.
Base Funding	Kimberly Chee	Presented four scenarios with different levels of base funding for combination schools depending on the different levels of schools – high, middle, and elementary.
	Elton Kinoshita	Expressed that he prefers scenario D but would like to include an adjusted base funding for combo middle/elementary school levels to make it more equitable. Asked for a scenario with a modified base which includes a VP for each level of school.
	Glen Miyasato	Anuenue School funding from Hawaiian immersion program has been declining. Teachers at his schools are teaching 5 classes daily. Hope to receive additional WSF base funds to keep his school afloat until enrollment increases.
	Gail Nakaahiki	Expressed concerns that if base funding for combo schools have large increase, the n small schools might have to seek assistance from WSF reserve funds.
Incentive Program	Suzanne Mulcahy	Posed the questions to the Committee: <ul style="list-style-type: none"> • What type of incentive? • Where would the funding for incentive come from? • Are we willing to pull funds from WSF for the incentive program?
	Chad Okamoto	Electricity funds did not allow schools the spending flexibility, so funds will need to come from WSF.

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	Fred Murphy	An incentive program funding should not come from WSF. There should be another methodology to fund the incentive program that currently does not exist. Suggest language be inserted to the COW recommendation for continue discussion on this topic.
	Paul Daugherty	Suggested removing the Gifted & Talented weighting factor and putting the funds back into the WSF pot or shifting funds to ELL.
Next Steps	Suzanne Mulcahy	Next meeting July 22. Would like to discuss and decide the following topics: <ul style="list-style-type: none"> • Base Funding • Incentive Program • Draft of COW Recommendation to BOE
Adjourned at 2:54PM.		