



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

March 15, 2019

The Honorable Ronald D. Kouchi, President
and Members of the Senate
State Capitol, Room 409
Honolulu, Hawaii 96813

The Honorable Scott Saiki, Speaker
and Members of the House of
Representatives
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear President Kouchi, Speaker Saiki, and Members of the Legislature:

For your information and consideration, I am transmitting a copy of the Department of Education's report, pursuant to Hawaii Revised Statutes (H.R.S.) § 487 N (2006). In accordance with H.R.S. Section 93-16, I am also informing you that the report may be viewed electronically at:

<http://www.hawaiipublicschools.org/VisionForSuccess/SchoolDataAndReports/StateReports/Pages/Legislative-reports.aspx>

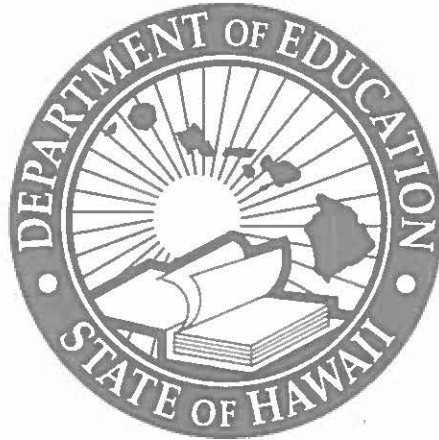
Sincerely,

A handwritten signature in blue ink, appearing to read "CK", is placed above the typed name.

Dr. Christina M. Kishimoto
Superintendent

CMK:jh
Enclosures

c: Legislative Reference Bureau
Office of Curriculum, Instruction and Student Support



State of Hawaii
Department of Education

Discovery of a Security Breach of Student Information

March 2019

Pursuant to Section 487 N-4, Hawaii Revised Statutes (HRS) and the Family Educational Rights and Privacy Act, the Hawaii State Department of Education (HIDOE) is required to submit a report after the discovery of a security breach. Section 487 N-4, HRS, further requires HIDOE to submit a written report to the Legislature within twenty days after the discovery of a security breach.

On February 24, 2019, a security breach was discovered by Kapolei High School (KHS).

1. As part of pilot program in conjunction with the General Contractor's Association, KHS students submitted personally identifiable information (PII), including social security numbers via Google Forms, a cloud based service, beginning February 15, 2019.
2. On February 24, 2019, a KHS parent informed Assistant Principal Sandy Calio (AP Calio) that there was a link in a Google Document to view other's responses at the bottom of the form, which could be used to access other students' PII.
3. On February 26, 2019, Principal Shinkawa, KHS, notified Complex Area Superintendent Sean Tajima, Campbell-Kapolei of the unauthorized disclosure.
4. On February 26, 2019, AP Calio notified HIDOE's Data Governance and Analysis Branch of the unauthorized disclosure.
5. Attached is a copy of the letter which was sent via United States Postal Service to the parents or guardians of affected students. Please note that identifying information has been redacted from this copy.
6. To prevent this type of incident from recurring, Data Governance and Analysis Branch advised AP Calio that she might consider alternate means of collecting personal information other than Google services until the Hawaii Department of Education's Office of Information Technology Services provides guidance on using cloud based services.
7. AP Calio provided the phone number of her office in the event the parents or legal guardians of the affected students have additional questions.

This report is submitted by Jessica Honbo, Student Information Privacy Specialist at the Data Governance and Analysis Branch in the Office of Strategy, Innovation and Performance. Contact information: jessica_honbo@notes.k12.hi.us or (808) 784-6050.



STATE OF HAWAII
DEPARTMENT OF EDUCATION
KAPOLEI HIGH SCHOOL
91-5007 Kapolei Parkway
Kapolei, HI 96707
Phone (808) 305-8000 FAX (808) 692-8255

Dear Parents and/or Guardians of [REDACTED]

We are contacting you to inform you of a recent incident in which your child's personal information may have been compromised. For this reason, we are informing you of this incident and urge you to remain alert to any suspicious activity regarding your child's personal information by reviewing account statements and monitoring free credit reports.

On February 25, 2019, your child's social security number could have been viewed by other students. In compliance with Hawaii Revised Statutes HRS Chapter 487N and the Family Educational Rights and Privacy Act (FERPA), the DOE has/is taking the following actions to protect personal information from further unauthorized access by removing the link and ensuring access Google Forms will be further scrutinized before releasing to any student.

We urge all potentially affected individuals to take routine protective measures against identify theft and suggest that your student:

- Obtain and carefully review your credit reports. You can order free credit reports from all three credit agencies at <http://www.annualcreditreport.com>
- Review your bank and credit card statements regularly and look for unusual or suspicious activities.
- Contact appropriate financial institutions immediately if you notice any irregularity in your credit report or any account.
- If your student's identity or accounts have been compromised, please take actions such as contacting his/her financial institution and/or credit card company immediately. Specific recommendations to protect him/herself against identity theft and actions that can be taken if it happens to him/her are available at <http://www.ftc.gov/bcp/edu/microsites/idtheft/consumers>.

For more information and assistance regarding the incident, please contact Sandy Calio at (808) 305-8213.

Sincerely,

Wesley Shinkawa
Principal

The Hawaii State Department of Education (HIDOE) and its schools do not discriminate on the basis of race, sex, age, color, national origin, religion or disability in its programs and activities. Please direct inquiries regarding HIDOE nondiscrimination policies as follows: ADA/Section 504 inquiries: Krysti Sukita, ADA/504 Specialist, Civil Rights Compliance Office, Hawaii State Department of Education, PO Box 2360, Honolulu, Hawaii, (808) 586-3322 or relay, crco@notes.k12.hi.us. Title VI, Title IX, and other inquiries: Anne Marie Puglisi, Director, Civil Rights Compliance Office, Hawaii State Department of Education, PO Box 2360, Honolulu, Hawaii, (808) 586-3322 or relay, crco@notes.k12.hi.us. (3/16/18 CRCO).