October 30, 2019

The Honorable Ronald D. Kouchi, President
and Members of the Senate
State Capitol, Room 409
Honolulu, Hawaii 96813

The Honorable Scott K. Saiki, Speaker
and Members of the House of Representatives
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear President Kouchi, Speaker Saiki, and Members of the Legislature:

For your information and consideration, I am transmitting a copy of the Federal Grants Revolving Fund Annual Report to the Legislature, pursuant to Section 302A-1405, Hawaii Revised Statutes (HRS). In accordance with Section 93-16, HRS, I am also informing you that the report may be viewed electronically at: http://www.hawaiipublicschools.org/VisionForSuccess/SchoolDataAndReports-StateReports/Pages/Legislative-reports.aspx.

Sincerely,

Dr. Christina M. Kishimoto
Superintendent

CMK:gy
Enclosures

Office of the Superintendent

DAVID Y . IGE
GOVERNOR

DR. CHRISTINA M. KISHIMOTO
SUPERINTENDENT

STATE OF HAWAI’I
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAI’I 96804

OFFICE OF THE SUPERINTENDENT
State of Hawaii 
Department of Education 

Federal Grants Revolving Fund 
Annual Report to the Legislature 

November 2019 

Section 302A-1405, Hawaii Revised Statutes, requires the Hawaii Department of Education (Department) to annually report on activities related to the Federal Grants Revolving Fund (Revolving Fund). Uses of the Revolving Fund include searching for discretionary grants, developing program applications to secure additional revenues, monitoring grant execution, ensuring compliance with grant requirements, and auditing grant expenditures.
Report:

The Federal Grants Revolving Fund (Revolving Fund) revenues are derived from the difference between the indirect cost rate for discretionary and non-discretionary grants. In fiscal year 2019 (FY19), the revenues were $192,283, with an ending cash balance of $679,760.

The following table shows the breakdown of expenditures for FY19.

<table>
<thead>
<tr>
<th>Funds</th>
<th>Expenditures*</th>
</tr>
</thead>
<tbody>
<tr>
<td>A (Personnel Services)</td>
<td>$0</td>
</tr>
<tr>
<td>A1 (Other Personnel Services)</td>
<td>$0</td>
</tr>
<tr>
<td>B (Other Current Expenses)</td>
<td>$70,453</td>
</tr>
<tr>
<td>C (Equipment)</td>
<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$70,453</strong></td>
</tr>
</tbody>
</table>

*Figures were rounded to the nearest dollar.

"B" funds were used to support expenses in the Policy, Innovation, Planning, and Evaluation Branch (PIPE) and Monitoring and Compliance Branch (MAC). PIPE serves as the Department’s single point of contact for federal and nonfederal grant submissions and manages the Capacity Building Grant program, described below. MAC monitors grant execution, ensures compliance with grant requirements, and audits grant expenditures.

Expenses included Complex Area grant fund requests under the Capacity Building Grant Program, general office supplies, and in-service training travel.

Activities related to the Revolving Fund during FY19 include the following:

(1) Federal Grant Application Submissions

<table>
<thead>
<tr>
<th>Funding Source and Program Title</th>
<th>CFDA #</th>
<th>Amount Requested</th>
<th>Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Language Acquisition, Language Enhancement, and Academic Achievement Program for Limited English Proficient Children: &quot;Using Data to Improve Outcomes of Hawaii’s Asian American and Pacific Islander English Language Learners&quot; - Continuation</td>
<td>84.365</td>
<td>$147,848</td>
<td>$147,848</td>
</tr>
<tr>
<td>U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration 2019 Continuations: “Project HI AWARE”</td>
<td>93.243</td>
<td>$1,852,592</td>
<td>$1,852,592</td>
</tr>
<tr>
<td>U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration 2019 Amendment: “Project HI AWARE”</td>
<td>93.243</td>
<td>$25,000</td>
<td>$25,000</td>
</tr>
<tr>
<td>U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration 2019 Carryover: “Project HI AWARE”</td>
<td>93.243</td>
<td>$1,877,592</td>
<td>$1,877,592</td>
</tr>
</tbody>
</table>
### 2. Non-Federal Grant Application Assistance

<table>
<thead>
<tr>
<th>Funding Source Project Description</th>
<th>Amount Requested</th>
<th>Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Kohala Center: Environmental Education - Farm to Forest: Hawaii Native Forest Restoration - Kohala Middle School</td>
<td>$1,250</td>
<td>$1,250</td>
</tr>
</tbody>
</table>

*Figures were rounded to the nearest dollar

### 3. Capacity Building Grant Program

The purpose of the Capacity Building Grant Program is to support grant-writing efforts by the Department teachers and administrators and to increase funding opportunities at the local level. For FY19, a grant award was allocated to the Campbell-Kapolei Complex Area ($65,000). These funds enabled the Complex Area to contract with an individual to support grant writing to pursue targeted opportunities to meet identified complex area level needs. PIPE provided ongoing technical assistance.

Below is a listing of the grants submitted under the Capacity Building Grant Program:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Project Description</th>
<th>Amount Requested</th>
<th>Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hawaii Educational Networking Consortium Hawaii Schools Digital Media (HSDM) Grant</td>
<td>Digital Media</td>
<td>$3,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Department of Defense Education Activity</td>
<td>Science, Technology, Engineering and Math (STEM)</td>
<td>$1,249,892</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>HIDOE Innovation Fund Grant</td>
<td>Ewa Makai Middle School - Aquaponics</td>
<td>$40,000</td>
<td>$40,000</td>
</tr>
<tr>
<td>Harold K.L. Castle Foundation - Career Academy Certifications Grant</td>
<td>Career Academy Certifications</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>Hawaii P-20 Career Pathways Grant</td>
<td>James Campbell High School - Education &amp; Computer Science Pathways</td>
<td>$60,000</td>
<td>$60,000</td>
</tr>
</tbody>
</table>
### Funding Source

- **NoVo Foundation**
  - Project Description: Social - Emotional Learning
  - Amount Requested: $25,000
  - Amount Awarded: Declined

- **McCarthey Dressman Education Fund**
  - Project Description: Social - Emotional Learning Professional Development
  - Amount Requested: $30,000
  - Amount Awarded: Pending

- **Oceanwide**
  - Project Description: STEM
  - Amount Requested: $5,000 - $10,000
  - Amount Awarded: Pending

- **Swinerton**
  - Project Description: STEM
  - Amount Requested: $5,000 - $10,000
  - Amount Awarded: Pending

- **Toshiba Foundation**
  - Project Description: Ilima Intermediate – STEM
  - Amount Requested: $14,785
  - Amount Awarded: Pending

**Total***

- Amount Requested: $1,457,677
- Amount Awarded: $1,117,000**

*Figures were rounded to the nearest dollar
**As of the close of FY19.

### (4) Other Activities

PIPE also served as the Department’s single point of contact for federal and nonfederal grant submissions.

- PIPE acted as the Department’s Authorized Organizational Representative (AOR) on behalf of the Superintendent for the purpose of submitting federal grants online. As the Department’s AOR, PIPE reviewed grant applications for inclusion of allowable indirect costs and to ensure timely and appropriate Department approvals.

- PIPE also provided support to Department partnerships with institutions of higher education and nonprofits whose grant awards benefit the Department, such as Native Hawaiian Education Program Grant Reviews.

- In addition, PIPE regularly works with the Communications Branch to alert Department staff of contests, scholarships, professional development and other grant opportunities through the searchable databases on the Department’s main website and postings on social media.

- PIPE provides ongoing support for compliance efforts related to federal discretionary grants.