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Minimum Qualification Specifications for the Class:AUDIO-VISUAL EQUIPMENT OPERATOR
(AUDIO-VISUAL EQUIPMENT OPTR)Experience Requirement:

One month of work experience which involved the operation and maintenance of audio-visual equipment such as film, projectors, tape recorders, slide projectors, overhead projectors, etc. This must have demonstrated the ability to at least set up and operate a 16-mm sound projector, perform minor maintenance work such as replacing projector lens, cords, etc., and brushing, dusting, and cleaning the projector.

Substitution of Training for Experience:

Possession of a certificate indicating completion of coursework or training in the operation and maintenance of audio-visual equipment including a 16-mm sound projector, at an accredited school or in the military or similar training institution may be substituted for the experience requirement.

License Requirement:

For some positions, applicants must have a valid motor vehicle operator's license.

Quality of Experience:

Possession of the required amount of experience will not in itself be accepted as proof of qualification for the position. The applicant's overall experience must have been of such scope and responsibility as to conclusively demonstrate that applicant has the ability to perform the duties of the position.

Test:

All applicants must qualify on an appropriate examination for the class. For non-competitive actions, the examination may be waived.

Physical Requirements:

Standard 3g: Applicants must be physically able to perform efficiently the duties of the position. Good distant vision in one eye and ability to read without strain printed material the size of typewritten characters are required, glasses permitted. Ability to hear

the conversational voice, with or without a hearing aid, is required. In most instances, an amputation of arm, hand, leg or foot will not disqualify an applicant for appointment, although it may be necessary that this condition be compensated by use of satisfactory prosthesis. Any physical condition which would cause applicants to be a hazard to themselves or to others will disqualify for appointment. In addition, applicants must possess emotional and mental stability.

A person with a handicap will be considered upon demonstration of ability to perform the required tasks or have the ability or means to compensate for his handicap sufficiently to perform the job.

Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the minimum qualification specifications for the Executive Branch Civil Service class AUDIO-VISUAL EQUIPMENT OPERATOR by the Department of Education Civil Service system.

DATE APPROVED: DEC 15 2005

EFFECTIVE DATE: JUL - 1 2005



Gerald Okamoto
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Office of Human Resources