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Class Specifications for the Class:

GENERAL LABORER II

Duties Summary:

Performs a variety of semi-skilled manual work tasks involved in the maintenance of roads, buildings, structures and equipment or refuse collection work involving continuous heavy physical labor as a major work assignment; and performs other related duties as assigned.

Distinguishing Characteristics:

This is the advanced worker class in the series.

This class differs from that of General Laborer I in that the General Laborer II performs a variety of semi-skilled manual work tasks involved in road, building and other maintenance projects or performs refuse collection work involving continuous heavy physical labor as a major work assignment; the General Laborer I performs unskilled manual labor work which does not require a high degree of manipulative skill nor continuous, arduous physical effort.

This class differs from that of General Laborer III in that the General Laborer II performs a variety of semi-skilled manual work tasks involved in the maintenance of roads, buildings, other structures and equipment or performs refuse collection work involving continuous, heavy physical labor; the General Laborer III, in addition to performing a variety of semi-skilled manual work tasks as the major work assignment, supervises the work of a crew in performing a variety of unskilled and semi-skilled manual labor work tasks.

Examples of Duties:

Helps erect wooden and steel scaffolding in and around buildings, scrapes and wire brushes structural steel, wires fences and other metal objects and applies metal primer and paint, using a brush or spray gun; clears roads of dirt, branches, rocks, mud and other obstructions after heavy rains; fills chuck holes with rock; repairs and patches road surfaces with oil, bitumuls or concrete; clears gutters, drains and outlets of obstructions such as rubbish, branches and rocks; lifts containers onto truck, empties contents in truck and returns containers to proper places; assists in erecting concrete forms and mixing and pouring concrete; repairs and patches concrete sidewalks; paints and repairs guard rails and signs; assists in repairing wooden bridges; clears irrigation

ditches and removes obstructions such as rocks, mud and weeds and assists carpenter in repairing wooden irrigation flumes; drills holes in concrete floors with jackhammer; saturates ground areas with solution to kill termites; sprays attics and under pinnings of houses with wood preservative; tears out termite-infested wood from porches, steps, doors, floorings, window sashes, joists and ceilings; paints all new woodwork with wood preservative; assists carpenter in repairing leaky roofs with roofing cement and replaces areas with mineral surface paper; replaces burnt out lights and repairs light sockets, switches and electric outlets and replaces fuses; assists carpenter in hanging doors, replacing window panes, window screen frames, clothes line poles, flooring and door jambs; replaces faucet and shower valves, washers, sink and basin traps, hosebibbs and tank bulbs; clears clogged toilets, sinks and basin drain pipes; overhauls, cleans and repairs stoves and burners; assists painter in preparing surfaces for painting; services motorized equipment by checking and filling gasoline tanks, checking and filling oil in crank case, checking and filling water in batteries, checking air pressure in tires, filling water in radiators and repairing flat tires; washes and greases cars; checks mufflers, springs, brakes, and exhaust pipes and reports findings to mechanic; assists a carpenter in carrying building materials, supplies and equipment to and from job sites; digs post holes and repairs fences in forest reserve areas; refills soda-acid fire extinguishers; operates a passenger-type power mower in cutting grass on public grounds; as lead man, baits, sets and checks rat trap lines for the eradication of rats; operates a pickup truck to transport laborers or haul materials to work projects; operates a buster, concrete mixer or similar equipment as a regular work assignment; occasionally assists a plumber in cutting, reaming and threading pipe or a mechanic in cleaning mechanical equipment and shop tools; and performs continuous heavy physical labor in refuse collection as the major work assignment.

Minimum Qualification Requirements:

Experience and Training: One year of manual, unskilled and semi-skilled work experience; or an equivalent combination of experience and training.

Knowledge of: Common hand tools and equipment used in manual, unskilled and semi-skilled work; and common methods, procedures and materials used in general construction and maintenance work including safety practices.

Ability to: Use common hand tools and equipment typical of the class; understand and carry out oral and written instructions; and perform heavy lifting, moving, digging or other manual work typical of the class.

Physical and Medical Requirements:

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain

printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Handicaps in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition which would cause applicants to be a hazard to themselves or others is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information, including the results of the medical examination, and requires the approval of the Superintendent or designee.

Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the class specifications for the Executive Branch Civil Service class GENERAL LABORER II by the Department of Education Civil Service system.

DATE APPROVED: MAR 31 2006

EFFECTIVE DATE: JUL - 1 2005



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