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Specifications for the Class:

MASON I

Duties Summary:

Performs skilled masonry work in the construction, alteration and repair of structures of masonry; and performs other related duties as assigned.

Distinguishing Characteristics:

This is the fully competent worker in the series.

This class differs from the class Mason Helper in that the Mason I performs a wide variety of skilled masonry work independently in the construction, alteration and repair of masonry structures as a regular and continuing work assignment and may supervise one or more Mason Helpers or other helpers assisting in the work; the Mason Helper performs duties which are essentially routine and repetitive, as well as manual and semi-skilled, in the construction, alteration and repair of structures of masonry (stone work and brick work) and assists a Mason I in masonry work.

This class differs from the class Mason II in that the Mason I performs skilled masonry work in the construction, alteration and repair of masonry structures and may occasionally lead the work of other skilled masons but mainly confines supervision to Mason Helpers and other unskilled and semi-skilled workers; the Mason II, in addition to performing skilled masonry work as the major work assignment, supervises the work of other skilled masons as a continuing work assignment including setting the pace and quality of workmanship.

Examples of Duties:

Plans and lays out masonry work; performs masonry work in the building and repair of such structures as walls, partitions, manholes, piers, catch basins, pavement gutters, curbs, meter boxes and foundations, using brick, stone and concrete block, hollow tile, and poured concrete; cuts and shapes brick and stone preparatory to setting; establishes and checks vertical and horizontal alignment of walls with gauge line, level and plumb bob; constructs forms, fills with concrete and removes forms; spreads a layer of mortar, sets stone or brick by hand and shapes mortar in joints between exposed faces of stones or bricks; repairs stone and brick work on walls, foundations and retaining walls; tears mortar; may keep time records of employees; may supervise other employees; performs duties in other trades when not occupied as a mason.

Minimum Qualification Requirements:

Experience and Training: Four years of work experience in performing a variety of work in the masonry trade or an equivalent combination of experience and training.

Knowledge of: Practices and methods in the masonry trade, including safety procedures; the tools, equipment and materials used in the masonry trade.

Ability to: Use the hand and power tools or equipment common to the masonry trade; read and interpret blueprints and sketches; mix mortar and concrete; operate a concrete mixer and jackhammer; recognize hazards typical of the work; lay stone, brick and tile; estimate time and materials to complete a job; understand and follow oral and written instructions; perform heavy lifting, moving and other manual work typical of the class.

Physical and Medical Requirements:

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Handicaps in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition which would cause applicants to be a hazard to themselves or others is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information, including the results of the medical examination, and requires the approval of the Superintendent or designee.

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Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the class specifications and the minimum qualification specifications for the Executive Branch Civil Service class MASON I by the Department of Education Civil Service system.

DATE APPROVED: JUN - 7 2006

EFFECTIVE DATE: JUL - 1 2005

  
Gerald Okamoto  
Assistant Superintendent  
Office of Human Resources