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Specifications for the Class:

MASON/PLASTERER SUPERVISOR

Duties Summary:

Supervises a group of several skilled workers in masonry and plastering in the construction, alteration and repair of masonry and plaster structures; and performs other related duties as assigned.

Distinguishing Characteristics:

This is the first full level supervisory class in the series.

This class differs from the class Mason II in that the Mason/Plasterer Supervisor plans, lays out and inspects the work of a group of skilled workers in masonry and plastering in the construction, alteration and repair of masonry and plaster structures on a substantially full-time basis and only occasionally may perform skilled masonry and plastering work; the Mason II spends a majority of the work time in performing masonry work and, in addition, supervises other skilled masons.

Examples of Duties:

Plans, lays out, assigns, reviews and coordinates the work of subordinates engaged in the construction and repair of such structures as cement floors, walks, driveways, walls and partitions; supervises excavation work and the pouring of concrete footings; lays out, assigns and may participate in plastering interior and exterior walls and ceilings and installing metal and wood laths for plastering; estimates time, labor and materials needed for projects; inspects work in progress and upon completion; reads and interprets blueprints; evaluates the work of subordinates; and makes requisition for needed equipment and materials.

Minimum Qualification Requirements:

Training and Experience: Eight years of work experience in performing a variety of masonry or plastering work of which four years shall have been as a fully competent mason or plasterer and including one year of supervisory work experience which included planning and scheduling the work of other fully competent masons or plasterers, assigning and reviewing their work, and providing training; or an equivalent combination of experience and training.

Knowledge of: Practices and tools used in the masonry and plastering trades, including safety procedures; the tools, equipment and materials used in the masonry and plastering trades; principles and practices of supervision.

Ability to: Plan, lay out, assign and review the work of a group of skilled workers in masonry and plastering work; read, interpret and work from blueprints; estimate labor and material costs and requirements; initiate and enforce safety precautions; keep records and prepare reports; give and follow oral and written instructions; and deal effectively with other supervisors in organizing and expediting work.

Physical and Medical Requirements:

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Handicaps in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition which would cause applicants to be a hazard to themselves or others is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information, including the results of the medical examination, and requires the approval of the Superintendent or designee.

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Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the class specifications and the minimum qualification specifications for the Executive Branch Civil Service class MASON/PLASTERER SUPERVISOR by the Department of Education Civil Service system.

DATE APPROVED:                     JUN - 7 2006                    

EFFECTIVE DATE:                     JUL - 1 2005                    

  
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Office of Human Resources