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Class Specifications for the Class:NEUROTRAINING THERAPIST IIIDuties Summary:

Develops individualized training plans and conducts neurotraining activities in an institution, health facility or other similar setting; makes progress and evaluation reports of patients in training; trains and oversees neurotraining activities of other personnel; and performs other related duties as assigned.

Distinguishing Characteristics:

This class reflects the fully independent journey-worker level which is responsible for planning and carrying out individual neurotraining activities in an institution, health facility or other similar setting. A neurotraining plan aims to train patients with neurological dysfunction and associated disabilities through the use of special activities, equipment and methods, for the purpose of developing and/or restoring them to the fullest mental and physical capacities compatible with their abilities and disabilities. The work involves participation in the translation of individualized neuropsychological assessments of specific areas of deficit and dysfunction into individual neurotraining plans which specify the objectives to be obtained, and development and restructuring of specific activities utilized to obtain these objectives. During the initial phases of the training, a position in this class personally conducts the training activities. As the patient progresses, the actual training activities may largely be carried out by other personnel subject to direction by a position in this class. The work involves significant interpersonal relations in motivating and maintaining the morale of handicapped individuals. The work is performed under general supervision and with case consultations from Clinical Psychologists, higher level Neurotraining Therapists and others, as necessary.

Examples of Duties:

Develops specific neurotraining plans based on an evaluation of deficits, training goals and consultation from clinical psychologists, other therapists and staff members; instructs patients in deficit-specific activities, e.g. number concepts, motor control, body identification, perceptual skills, etc.; designs and constructs special equipment and procedures; applies special training methods including operant conditioning, classical conditioning as well as other standard methods to achieve objectives; observes training reactions and progress on a graded basis of each patient and makes adjustments accordingly; trains and oversees neurotraining activities of other personnel; holds



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Class Specifications for the Class:

NEUROTRAINING THERAPIST IV

Duties Summary:

Plans, organizes and directs neurotraining therapy activities in an institution, health facility or other similar organization; provides neurotraining therapy services to patients; provides consultative and training services; and performs other related duties as assigned.

Distinguishing Characteristics:

A position in this class serves as a working supervisor and reflects the fully trained and experienced Neurotraining Therapist who spends a significant portion of the work time in direct performance of work typical of the class Neurotraining Therapist III and concurrently has full technical and administrative responsibility for the neurotraining therapy program of an institution, health facility or other similar organization.

Supervision is exercised over a small (1 to 8 positions) professional/ paraprofessional staff. The work is performed under the general supervision of a clinical psychologist, physician and/or other administrative position.

Personal contacts are frequent and may involve providing information and consultation to the institution/facility staff, public and private agency staff members who provide neurotraining therapy activities, as well as to patients and family members.

Examples of Duties:

Plans, organizes, coordinates, directs and evaluates a program of neurotraining therapy services; develops and implements staff training and development activities; develops and implements operational procedures and standards for the neurotraining therapy services program while ensuring conformance to overall policies, procedures, goals and decisions of the agency; conducts studies of operations, problems, and activities and makes recommendations for modification/expansion of existing services and/or initiation of new services; provides consultative services in neurotraining therapy to agency staff, hospitals, schools, and other agencies; supervises a small group of lower level Neurotraining Therapists and other paraprofessional subordinates; assigns, schedules, and reviews work of subordinates and provides them with guidance and assistance; evaluates job performance, approves leaves, and submits requests for additional staff and equipment; provides direct neurotraining therapy services to

patients, which includes developing, administering, interpreting and evaluating a variety of assessment tools and methods, conducting patient assessments, establishing goals and selecting appropriate therapeutic activities; discusses problems and instructs family members/collaterals on continuing neurotraining therapy activities at home; modifies treatment goals and therapeutic activities as warranted; develops and provides field work training experience for college students interested in brain-behavior relationships and central nervous system dysfunctions; and conducts and shares in neuropsychological research initiated by the agency.

Knowledge and Abilities Required:

In addition to the knowledge required at the Neurotraining Therapist III level, knowledge of: principles and practices of neurotraining therapy; neurotraining diagnostic, evaluation and testing procedures; trends and developments in neurotraining therapy and related therapy services; available neurotraining therapy resources in the community.

In addition to those abilities required at the Neurotraining Therapist III level, ability to: interpret and formulate operating guidelines and procedures; plan, coordinate and conduct a neurotraining therapy program; advise and counsel staff effectively; prepare and implement a program budget; maintain cooperative working relationships with patients, staff members, outside agencies and community members; effectively supervise the work of others.

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Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the class specifications for the Executive Branch Civil Service class NEUROTRAINING THERAPIST IV by the Department of Education Civil Service system.

DATE APPROVED:                     JUN - 7 2006                    

EFFECTIVE DATE:                     JUL - 1 2005                    

  
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