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Minimum Qualification Specifications
for the Class:

SCHOOL GROUNDS MAINTENANCE SUPERVISOR

Experience Requirements:

Applicants must have had the kind and quality of experience described in the following paragraphs and in the amounts indicated:

General Experience: Applicants must have had four years of experience as described in A or B below:

- A. Ground maintenance experience which included the use and care of equipment used in grounds maintenance or
- B. Custodial work experience including the maintenance of grounds, which required the knowledge and application of the proper use and care of grounds maintenance tools and equipment.

Supervisory Experience – Two years of supervisory experience which included:

- (1) planning and directing the work of others; (2) assigning and reviewing their work; (3) training and developing new employees; (4) keeping records of work activities; and (5) insuring that safety practices are adhered to.

Quality of Experience:

Possession of the required amount of years of experience will not in itself be accepted as proof of qualification. The experience must have been of such scope and responsibility as to conclusively demonstrate the ability to perform the duties of the position.

Tests:

For competitive actions, all applicants must qualify on the appropriate examination for this class. For non-competitive actions, this test may be waived.

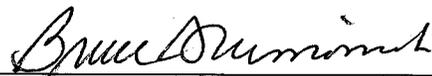
Physical Requirements:

Standard 3g. Applicants must be physically able to perform efficiently the duties of the position which are described elsewhere in this specification. Good distant vision in one eye and the ability to read without strain, printed material the size of typewritten characters are required, glasses permitted. The ability to hear the conversational voice with or without a hearing aid is required. In most instances, an amputation of an arm, leg or foot will not disqualify an applicant for appointment, although it may be necessary that this condition be compensated for by use of satisfactory prosthesis. Any physical condition which would cause applicants to be a hazard to themselves or to others will disqualify for appointment. In addition, applicants must possess emotional and mental stability. A person with a handicap will be considered upon demonstration of ability to perform the required tasks or have the ability or means to compensate for his handicap sufficiently to perform the job.

Due to the transfer of authority to the Department of Education to administer its own Civil Service System pursuant to Act 51 Session Laws of Hawaii 2004, this is an adoption of the minimum qualification specifications for the Executive Branch Civil Service class SCHOOL GROUNDS MAINTENANCE SUPERVISOR by the Department of Education Civil Service system.

DATE APPROVED: JAN 29 2007

EFFECTIVE DATE: JUL 1 2005



for Gerald Okamoto
Assistant Superintendent
Office of Human Resources