



Educator Effectiveness System

April 2022



This is for Single Track; refer to the EES Manual for multitrack schedules

APRIL 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15 <i>Good FRIDAY</i>	16
17	18	19	20	21	22	23
24	25	26	27	28	29 	30



4/29

Observations completed

Teachers stop data collection/implementation for

- WP/AIP
- CP
- SSP/SSIO (Year long or 2nd sem)
- IPDP/PDPDP



Teachers should prepare for the final evaluation conference, including reflections for *Student Perception Survey & HGM*, as applicable

Upcoming

5/5 – 5/20

Evaluators **complete all ending conferences** within this time frame; *especially* for teachers rated less than Effective.

- Evaluators finalize and lock all relevant components in PDE³
 - Observations/WP
 - CP
 - SSP/SSIO (SY21-22 SSP ratings are: 3 = Effective/Satisfactory or 1 = Ineffective/Unsatisfactory)
 - IPDP/PDPDP
- Evaluator & Teacher should e-sign and date to acknowledge the final effectiveness rating for SY21-22
- **Principal** must review and discuss final effectiveness rating for teachers rated as *Less than Effective* no later than **5/20/22**



Complex Area EES Leads

- Run **Evaluation Forms – Single Row: SY2122_ALL** ad hoc report in PDE³; check for the following for On Cycle Teachers:
 - ✓ Pre- and Post-Ob Conferences Time/Date or WP Beginning and Ending Conference Dates
 - ✓ Observation Time/Date
 - ✓ Observation ratings (not required yet unless Observation Date was conducted prior to March)
 - ✓ SSP/SSIO Beginning of Term Conference Date and Approval
 - ✓ CP Beginning Conference Date
- Advise School/Office administrators of missing information (e.g. beginning conference dates, SSP/SSIO approvals) for On-Cycle teachers in ad hoc report(s)
- Remind schools of **4/29** deadline for data collection and final observation
- Override *only On Cycle* teachers' EES tracks if unable to complete the evaluation (ex. resignation, extended leave, etc.)

School/Office Administrators

- Run **Evaluation Forms – Single Row: SY2122_ALL** ad hoc report in PDE³, check for the following for On-Cycle Teachers:
 - ✓ Pre- and Post-Ob Conferences Time/Date or WP Beginning and Ending Conference Dates
 - ✓ Observation Time/Date
 - ✓ Observation ratings (not required yet unless Observation Date was conducted prior to March)
 - ✓ SSP/SSIO Beginning of Term Conference Date and Approval
 - ✓ CP Beginning Conference Date
- Schedule **final observations** with teachers (pre-ob and post-ob conferences and observation date/time) as necessary
- Inform EES Lead of **On Cycle** teachers requiring their EES track to be overridden if unable to complete the evaluation (ex. resignation, extended leave, etc.)

The [2021-2022 EES FAQ and Resources](#) provide guidance on the modifications for EES for this school year.

- All Off-Cycle track teachers should complete an IPDP and Student Perception Survey reflection, as applicable
- On-Cycle track distance learning teachers should complete the AIP-based cycle process
- SSP approval is not required this year, however, it is a required field in PDE³.
- SSP will be rated as either a 3 (Effective/Satisfactory) or 1 (Ineffective/Unsatisfactory) for this school year.
- SSIO will be rated from 4 (Highly Effective) through 1 (Ineffective) using the rubric on p. 36 of the EES Manual or 0 if incomplete



Contact your [Complex Area EES Lead](#) (see the DOE intranet – EES page for contact information)

For questions, call the EES Help Desk @ 586-4072