



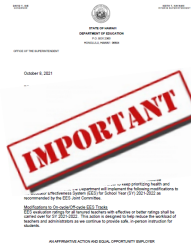
Educator Effectiveness System

December 2021



[SY2021-22 EES Manual](#)

Click on the link
Also located on the
hawaiipublicschools.org site



[MEMO: EES Adjustments for SY2021-2022 \(October 8, 2021\)](#)

[2021-2022 EES FAQ and Resources](#)



This is for Single Track; refer to the EES Manual for multitrack schedules

DECEMBER 2021							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
26	29	30	1	2	3	4	
	Panorama Student Perception Survey Window						
5	6	7	8	9	10	11	
	1st Sem Ending Conferences						
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
	Winter Break						
26	27	28	29	30	31	1	

- ★ 12/10/21
 - Teachers end data collection/implementation of 1st Sem SSP/SSIO
 - 1st Sem Obs completed
 - Last day for Panorama Student Perception Survey administration
- ★ 12/13-17
 - Evaluators conduct 1st Sem SSP/SSIO conferences

Upcoming

1/7/22

- Evaluators finalize 1st Sem SSP/SSIO end-of-term rating
- Evaluators finalize 1st Sem Observation ratings in PDE³

1/14/22

- Evaluators approve mid-term Year-long SSP/SSIO in PDE³

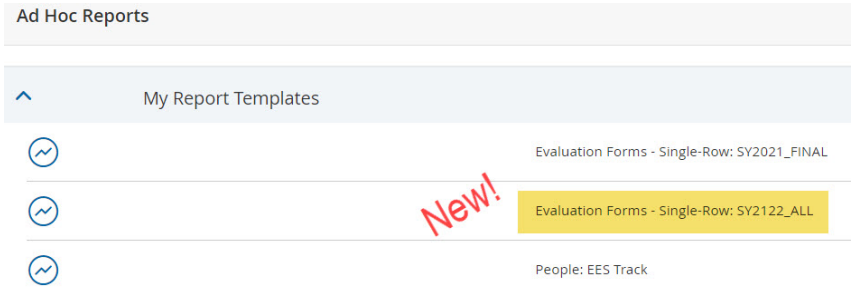
1/21/22

- EES Track Movement:** Deadline for moving a teacher from Off Cycle teacher to On Cycle for SY 2021-2022

What's new?



Check your progress by running an Ad Hoc Report in PDE3



- ✓ Identified track
- ✓ Track overrides
- ✓ Ob Cycle 1 & 2 Pre-Conf, Obs, and Post-Conf Time/Date* (for CT & NCT)
- ✓ WP Beginning & Ending conference dates
- ✓ SSP/SSIO Beg of Term & End of Term conference dates
- ✓ SSP/SSIO Approval Status
- ✓ CP Beginning & Ending conference dates
- ✓ PDP conference date

THINGS TO DO

Complex Area EES Leads

- Run **People: EES Track** ad hoc report in PDE3
 - Check for:
 - **On Cycle:** All Probationary teachers (F4), tenured teachers (F1) with No EES Rating or less than Effective rating for SY2020-2021
 - **Off Cycle:** All tenured teachers with an Effective or Higher rating for SY2020-2021
 - **Unable to Complete Evaluation:** All Emergency Hires (ex. F5, FW, and non-probationary FTs)
- Inform EES Help Desk of **teachers missing in PDE3 or discrepancies in EES tracks**
- Run **Evaluation Forms – Single Row: SY2122_ALL** ad hoc report in PDE3

School/Office Administrators

- Run **People: EES Track** ad hoc report in PDE3
 - Check for:
 - **On Cycle:** All Probationary teachers, tenured teachers with No EES Rating or less than Effective rating for SY2020-2021
 - **Off Cycle:** All tenured teachers with an Effective or Higher rating for SY2020-2021
 - **Unable to Complete Evaluation:** All Emergency Hires (ex. F5, FW, and non-probationary FTs)
- Inform Complex Area EES Leads of **teachers missing in PDE3 or discrepancies in EES tracks**
- Run **Evaluation Forms – Single Row: SY2122_ALL** ad hoc report in PDE3

DATE CHANGE!



Office of Talent Management (OTM) will be conducting its final **Overview Training for Teachers New to EES** for this school year!

- **January 11 and 13 (new dates)**

From 3:00 – 4:30 pm through Zoom/WebEx. Teacher must attend **both** days to complete the training. Contact your Complex Area EES Lead to add your new teacher to the list!

NEED HELP?

Contact your [Complex Area EES Lead](#) (see the DOE intranet – EES page for contact information)
For questions, call the EES Help Desk @ 586-4072