



Educator Effectiveness System

March 2022



This is for Single Track; refer to the EES Manual for multitrack schedules

March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1	2	3	4 	5	
6	7	8	9	10	11	12	
13	14	15	Spring Break 			18	19
20	21	22	23	24	25 	26	
27	28	29	30	31			



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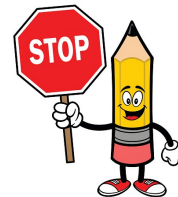
Evaluators approve mid-term **2nd Sem SSP/SSIO** in PDE³

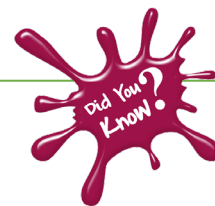
- 2/7-4/29: Teachers implement SSP/SSIO

Upcoming

4/29

- **Observations** completed
- Teachers stop data collection/implementation for
 - **WP**
 - **CP**
 - **IPDP/PDPDP**
 - **SSP/SSIO** (Year long or 2nd sem)
- Teachers should prepare for the final evaluation conference, including reflections for **Student Perception Survey & HGM**, as applicable





Teachers hired after **February 4, 2022** will not be evaluated on EES for SY21-22.

Complex Area EES Leads

- Run **People: EES Track** ad hoc report in PDE³
- Check for **MISSING NEW HIRES** and **SEPARATED TEACHERS**
- Inform EES Help Desk of missing new hires and separated teachers to activate/deactivate PDE³ accounts
- Run **Evaluation Forms – Single Row: SY2122_ALL** ad hoc report in PDE³; check for the following for On Cycle Teachers:
 - ✓ Pre-Ob Conference Time/Date or WP Beginning Conference Date
 - ✓ Observation Time/Date
 - ✓ SSP/SSIO Beginning of Term Conference Date and Approval
 - ✓ CP Beginning Conference Date
- Advise School/Office administrators of missing information (e.g. beginning conference dates, SSP/SSIO approvals) for On-Cycle teachers in ad hoc report(s)

School/Office Administrators

- Run **People: EES Track** ad hoc report in PDE³
- Check for **NEW HIRES** and **SEPARATED TEACHERS**
- Inform Complex Area EES Leads of missing new hires and separated teachers to activate/deactivate PDE³ accounts
- Run **Evaluation Forms – Single Row: SY2122_ALL** ad hoc report in PDE³, check for the following for On-Cycle Teachers:
 - ✓ Pre-Ob Conference Time/Date or WP Beginning Conference Date
 - ✓ Observation Time/Date
 - ✓ SSP/SSIO Beginning of Term Conference Date and Approval
 - ✓ CP Beginning Conference Date
- Schedule **final observations** with teachers (pre-ob and post-ob conferences and observation date/time) as necessary

The [2021-2022 EES FAQ and Resources](#) provide guidance on the modifications for EES for this school year.

- All Off-Cycle track teachers should complete an IPDP and Student Perception Survey reflection, as applicable
- On-Cycle track distance learning teachers should complete the AIP-based cycle process
- SSP approval is not required this year, however, it is a required field in PDE³.
- SSP will be rated as either a 3 (Effective) or 1 (Ineffective) for this school year.
- SSIO will be rated from 4 (Highly Effective) through 1 (Ineffective) using the rubric on p. 36 of the EES Manual or 0 if incomplete



Contact your [Complex Area EES Lead](#) (see the DOE intranet – EES page for contact information)

For questions, call the EES Help Desk @ 586-4072