**Educator Effectiveness System**

**SY2021-22 EES Manual**
Click on the link
Also located on the hawaiipublicschools.org site

**MEMO: EES Adjustments for SY2021-2022 (October 8, 2021)**

**2021-2022 EES FAQ and Resources**

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**NOVEMBER 2021**

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**Panorama Student Perception Survey Window**

**11/1/21**
- Evaluators may start scheduling Beginning Conferences for components (Obs, CP, WP, IPDP as applicable)

**11/19/21**
- Beginning Conferences completed
  - Evaluators & Non-Classroom teachers (NCTs) collaborate & agree upon 5 components for WP
  - Evaluators share CP expectations
  - Teachers share IPDP with evaluators
  - Evaluators approve Year-long SSP/SSIO in PDE3
    - 11/22 – 4/29: Teachers implement approved SSP/SSIO

This is for Single Track; refer to the EES Manual for multitrack schedules
Google Slides with Oct 8 DOE Memo

- **SY21-22 EES Training for Teachers New to EES**
- **SY21-22 EES Updates for Administrators**

**Complex Area EES Leads**

- Run **People: EES Track** ad hoc report in PDE3
  
  Check for:
  
  - **On Cycle**: All Probationary teachers (F4), tenured teachers (F1) with No EES Rating or less than Effective ratings for SY2020-2021
  - **Off Cycle**: All tenured teachers with an Effective or Higher rating for SY2020-2021
  - **Unable to Complete Evaluation**: All Emergency Hires (ex. F5, FW, and non-probationary FTs)
  
  - Inform EES Help Desk of **teachers missing in PDE3 or discrepancies in EES tracks**
  - Provide **Evaluator list** for corresponding State/District/Complex Resource Teachers to EES Help Desk for targeting EES plans

**School/Office Administrators**

- Run **People: EES Track** ad hoc report in PDE3
  
  Check for:
  
  - **On Cycle**: All Probationary teachers, tenured teachers with No EES Rating or less than Effective ratings for SY2020-2021
  - **Off Cycle**: All tenured teachers with an Effective or Higher rating for SY2020-2021
  - **Unable to Complete Evaluation**: All Emergency Hires (ex. F5, FW, and non-probationary FTs)
  
  - Inform Complex Area EES Leads of **teachers missing in PDE3 or discrepancies in EES tracks**
  - Confirm with teacher their identified **EES track and evaluator**

Office of Talent Management (OTM) will be conducting **Overview Training for Teachers New to EES** on the following 2 opportunities:

- November 16 and 18
- January 18 and 20

From 3:00 – 4:30 pm through Zoom/WebEx. Teacher must attend both days to complete the training.

Contact your Complex Area EES Lead to add your new teacher to the list!

Contact your **Complex Area EES Lead** (see the DOE intranet – EES page for contact information)

For questions, call the EES Help Desk @ 586-4072