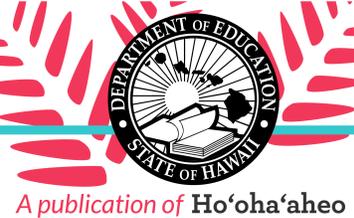


# COVID-19 Updates

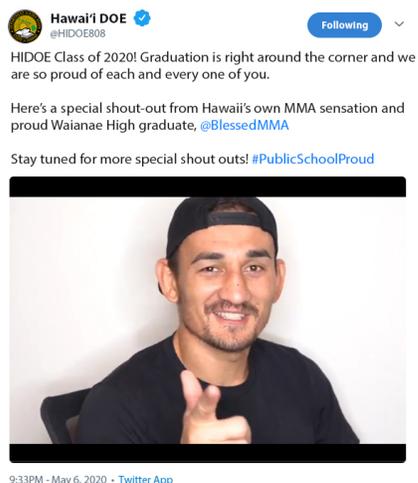


Weekly digital newsletter for HIDOE employees

RECAPPING THE WEEK OF MAY 4

*The current health crisis has revamped how we operate as a public school system serving students across the state. As students are kept at the forefront of our response efforts, we want to ensure employees are informed. We strive to provide helpful resources for professional and personal well-being along with highlighting bright spots and accomplishments along the way. Please keep an eye out for this weekly digital update.*

## What we accomplished this week



- » As the state continues to deal with the escalating fiscal uncertainties created by COVID-19, including a steep decline in tax revenues, the Department remains student-centered in all decision making, and focused on our core mission to ensure all students reach their aspirations. The Department provided a [financial update to the Board of Education](#) during its virtual General Business Meeting this week to give board members and the public an **update on the potential impacts of the pandemic on our budget** at this point in time. The presentation also included an overview of potential priorities for federal CARES Act funding for summer programming and the 2020-21 school year.
- » School facilities closures due to COVID-19 and the extension of distance learning until the end of this school year has resulted in the need to provide refunds to families across multiple programs. Please refer to the May 1, 2020, [memo](#) for guidance on **COVID-19-related school refunds** for the following programs: After-School Plus (A+), school bus passes, school meal accounts, use of school facilities, and student activity fund.
- » The Department launched a special social media series featuring **celebrities giving exclusive shoutouts to HIDOE's graduating class of 2020**. Check out the first one – from mixed martial arts champion and Waianae High grad Max Holloway – [here](#), and keep an eye out for more to come!

## What's in the works

- » Alternative **graduation ceremonies will kick off next week** with Campbell High School on May 15, followed by Mililani High and Maui High on May 17. See [here](#) for a full list of graduation ceremonies and details on commencement models. Congratulations, graduates!
- » The Center for Tomorrow's Leaders is providing support for graduating seniors through its UNFOLD program. The [UNFOLD Mentorship Program](#) digitally **connects high school seniors with community leaders for one-on-one mentorship** on next steps in college, career and character. The mentorship runs through the transition period from the end of students' senior year through the summer, into the first year of college.
- » The Hawai'i Tourism Authority, the Hawai'i Lodging & Tourism Association and other community partners are sponsoring a **video competition for graduating seniors** with a lucrative prize for the winning school. The COVID Awareness Challenge is open to any public school senior, or groups of seniors, to create a 30-second, COVID-related PSA for a chance to be featured on TV and radio. A \$10,000 grand prize will go to the school of the winning entry. Deadline is May 14, so act fast! Additional details [here](#).

# Important updates and reminders from HIDOE offices



The State Foundation on Culture and the Arts (SFCA) has [extended the deadline](#) for schools to apply for **SY 2020-21 Artists in the Schools (AITS) program grants** to May 26. Last year SFCA funded all 111 schools that applied. For questions, please contact Danica (Nikki) Rosengren at [danica.rosengren@hawaii.gov](mailto:danica.rosengren@hawaii.gov).

HIDOE students will start taking their 45-minute **online AP exams at home** on May 11 at 6 a.m. There are three AP exams scheduled each day, May 11-15 and May 18-22, with AP Physics: Mechanics as the first. For the latest information, see [here](#).

Week 7 of the **at-home learning "choice boards"** are now up on the [Continuity of Education sites](#) for teachers and students/families.



**Grab-and-go** meals will continue for one week beyond the end of the school year through June 3 at our [current serving locations](#). On June 4, HIDOE will transition to its summer food service program, the Seamless Summer Option (SSO), to provide meals for children over summer break through July 17. SSO meal locations will be announced in the coming weeks. Public agencies, churches and private nonprofits will also serve as sponsors, serving healthy meals and snacks at approved sites to children ages 18 years and younger.



Amendments have been made to the **Title I Fiscal Guidelines** for Fiscal Year (FY) 2019-20 and FY 2020-21. The 15% Title I carryover requirement for Title I schools and complex areas will be waived for SY 2019-20. Current Title I schools that no longer qualify as Title I schools in SY 2020-21 may have an extension to spend or encumber FY 2019-20 funds until Dec. 31, 2020. Please refer to the [May 6 memo](#) for more information.

The **Hawaii State Legislature will be back in session** for six to 10 days beginning May 11. PIPE will be monitoring for any impact to the Department.



The OSSS English Learner (EL) section has developed a **[handout on Continuity of Learning: Ensuring Equity for Hawaii's English Learners](#)** highlighting best practices from complex areas and schools. A technical assistance webinar "Best Practices for English Learners: Funding Clarifications and Instructional Resources" for complex area EL leads and school administrators will be held May 19 at 2 p.m. Please RSVP using this [form](#) by May 15.

A flyer for the newly launched **[health hotline and telehealth service](#)** is available in various languages.



**P-Card conversion** from First Hawaiian Bank to Bank of America that was to take place this month has been delayed due to COVID-19. Stay tuned for further communication as we get updates from the State Procurement Office and Bank of America.

OFS will resume processing "**fringe pay**," which includes overtime, extra hours worked, temporary assignment (TA), and night or other differential pay. There will be a delay as the fringe pay processing will restart with the earliest received paperwork, and it will take several pay periods to get up to date. A forthcoming memo will be posted with more details.



Register with the new [self-service password system](#) in order to reset your own DOE Enterprise account password at any time. For security purposes, the Enterprise password expires every 180 days. As a registered user, you will be able to reset your password if you are unable to access your account using the security questions you set up. Refer to the [April 26, 2019, memo](#) or the [ServiceNow Knowledge Base article](#) for instructions.

There are two more [HIDOE Webex training sessions](#) coming up. Learn more about Webex Meetings and Webex Training Center. The HIDOE technology team is also holding Webex office hours to answer your questions.

Online Registration (OLR) Webex training will be available for school enrollment staff who may register on PDE3 from May 8-18, 2020.



HIDOE state offices **will host summer internship opportunities** for our soon-to-be-graduating seniors. State offices offer a great opportunity for students to experience the world of work while earning a modest income for families negatively impacted by the pandemic. Up to 30 summer interns will be funded through external business partners. More information on how students can apply will be forthcoming soon.

The **Families First Coronavirus Response Act** (FFCRA) provides employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. Read the Department-issued [memo](#) for additional details on how to make the request. Paid leave form can be accessed [here](#).

These are stressful times. The [Employee Assistance Program](#) is available to help all Department employees by providing confidential, short-term professional counseling services, free of charge for up to three hours.

The Hawaii Employer-Union Health Benefits Trust Fund (EUTF) has **extended the 2020 Active Employee Open Enrollment**. The open enrollment period will be from April 1 – May 15. Additional information and schedule of informational webinars are available [here](#).

## FAQs answered by Dr. K.

**Q:** *With school facilities closed until the end of the school year, how do teachers and other school staff go about cleaning out our classrooms or offices and returning belongings to students?*

**A:** Beyond having to forgo farewells and end-of-year class parties, the extended school closures have impacted how teachers typically end the school year – closing up classrooms and collecting equipment and supplies from students and returning any personal belongings.

Teachers should be working with their school principals for their school-based plan outlining revised End of Year Checkout Procedures (EOYCP).

This week, principals communicated to teachers and school staff what their school's rollout of access to return to campuses will look like. They also communicated a plan to students and families for returning school-owned equipment/materials and picking up personal belongings. The dates are to be determined by each school's principal.

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## Stay healthy! A roundup of well-being tips, resources and shoutouts

- Congratulations to the 2020 virtual Hawaii State Science and Engineering Fair [grand award winners and best in category winners!](#)
- Kalihi Waena El teachers get national attention for COVID-19 jingle ([ABC News](#)).
- “Zoom fatigue” is taxing the brain. Here's why that happens ([National Geographic](#)).
- For Teacher Appreciation Week HIDOE's Leadership Institute and Communication Branch collaborated on a special [mahalo video](#) featuring students expressing gratitude for their favorite educators.



## Social media highlights

*Amid this crisis the HIDOE 'ohana has been using social media to connect, inspire, educate and uplift one another and the broader community. Please continue sharing your stories, tips and humor using #HI4PublicEd and #PublicSchoolProud.*



[Happy Teacher Appreciation Week! Thank you's from the children to all Webling teachers on hanging in there for them!](#)



[We're thankful 🙏 for all of our Teachers & Staff! You put your students first and strive to make Baldwin great! 🌸 MAHALO!!!!](#)



[Happy Teacher Appreciation Week! Thank you to all of the teachers out there for your dedication & for inspiring students. 🍎](#)

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Catch up on [Ho'oha'aheo](#) – inspiring stories from our schools, districts and offices, profiling the students, staff and leaders who are building success and strong school communities, and the community members and organizations that help them do it.

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*This email was sent to all HIDOE staff.*

