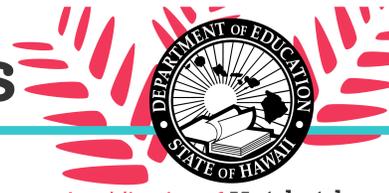


COVID-19 Updates

Weekly digital newsletter for HIDOE employees



A publication of Ho'oha'aheo

RECAPPING THE WEEK OF MAY 26

This will be the final issue of the COVID-19 Updates newsletter as we transition back to the monthly HIDOE Huddle publication. Mahalo to our readers and to all our offices for your input and feedback!

What we accomplished this week



Aloha, school year 2019-20!

The Department officially closes the school year today and shifts its focus to summer learning beginning in June. "This has been a remarkable close to an already eventful school year and I want to thank all of our students, parents, teachers, administrators and staff for their flexibility throughout this time of uncertainty and for their unwavering dedication to education," Superintendent Dr. Christina Kishimoto said. "As we launch into summer break, take a moment to reflect on how far we've come in such a short time and how we can take the many positive changes we've made into our future work. I want to give one more special aloha to our Class of 2020 graduates and their families for their courage and unyielding spirit in this trying time."

» HIDOE employees will begin **returning to the workplace starting on June 1**. Considerations are being made to ensure that our facilities are prepared and that personnel will follow guidance on social distancing, good hygiene and workplace sanitation. All employees are asked to read the specific requirements detailed in this May 26 [memo](#) and follow the recommendations carefully. Please remain vigilant against the spread of COVID-19 and we will all get through this together.

» The majority of our high schools held their **modified commencement ceremonies** over the past week including Anuenue, Castle, Farrington, Hana, the Hawaii School for the Deaf and the Blind, Hilo, Honokaa, Kailua, Kaimuki, Kaiser, Kalaheo, Kapaa, Kauai, Ke Kula O Ehuuikaimalino, Keaau, Kealakehe, Kohala, Konawaena, Lahainaluna, Lanai, Leilehua, McKinley, Moanalua, Molokai, Paho, Radford, Waiakea, Waialua, Waianae, Waimea, and Waipahu. More are scheduled this weekend at Kalani, Kapolei, Nanakuli, and Pearl City high schools. Mahalo to everyone for their hard work to honor and celebrate our Class of 2020! Check [here](#) for the full schedule.

» Schools now have the opportunity to use [Blackboard Learn](#) as a Learning Management System (LMS) for the 2020-21 school year. In addition to the LMS, schools will have access to content for [107 courses](#) that can be used as an online/blended learning option for grades 6-12. If your school is interested, please complete the [interest form](#) by June 5.

» Mahalo to complex area superintendents, principals and teachers who have participated or encouraged participation in the **HIDOE distance learning survey** for teachers and secondary students! The deadline to complete both surveys is today, May 29. A distance learning survey for parents and guardians of Hawaii public or charter school students will be available next week through June 30 on the HIDOE website. Watch for the email blast on Monday with more details.

What's in the works

» **Grab-and-Go school meals** will continue to run at over 30 schools after May 28 and smoothly transition into the summer meal program which runs from June 4 through July 17. Over a dozen more schools will begin meal service in early June. On May 29, some school sites will stop serving meals during the summer break, but [sponsor sites](#) at public agencies, churches and nonprofit organizations will begin serving meals to children at additional locations in communities. Locations are subject to change. For the latest updates, click [here](#).

» Our social media series featuring **celebrities giving exclusive shoutouts to HIDOE's graduating class of 2020** continues. This week's celebrities include Bellator MMA Champion [Ilima-Lei Macfarlane](#); Hilo native, St. Louis Cardinal [Kolten Wong](#); and Na Hoku Hanohano Award winning reggae artists [The Green](#). Stay tuned for more!

Important updates and reminders from HIDOE offices



Statewide Credit Recovery Program student licenses are available at no cost for students in grades 6-12. Please refer to the [Statewide Credit Recovery Program for Students](#) website for more information on how your school can sign up. For information on using Acellus courses for acceleration or course replacement, please click [here](#).



The Office of Facilities and Operations presented training on May 20–21 for custodians on both routine and regular cleaning and disinfecting of school facilities during COVID-19. Because not all custodians were able to view the training during the two days, the slide deck and recording of the presentation is posted on the [intranet](#).



Due to declining tax collections and the corresponding potential for reductions to HIDOE's budget, **general fund carryover** will be treated similarly to the federal fund carryover. This means that when general fund carryover is processed, BFY 2020 will be loaded into BFY 2021. As a result, schools and offices will have all general funds in a single BFY from which to expend. In addition, schools and offices will individually be allowed to exceed the 5% general fund carryover limitation. Please refer [here](#) for more information.



On June 8, principals will be emailed a link to complete a **mandatory data collection** for their school to inform planning and support for school year 2020-21.

There has been an influx of requests to participate in various **non-HIDOE surveys** from university and/or external researchers. If a survey has been approved through the research application process, researchers will provide a HIDOE approval letter. State offices and principals who receive a request to participate in a survey should forward it to the Data Governance and Analysis Branch at DGA@k12.hi.us for follow up.



The Exceptional Support Branch has created the training [Addressing IEP Goals via Distance Learning](#) (login required) to support teachers in their ongoing efforts to target students' IEP goals and collect progress monitoring data. The training also includes best practices for delivering instruction across myriad delivery methods and for addressing diverse student needs.



Technology resources are available for all staff as the Department transitions to a blended learning and work approach:

- All staff have a [Webex account](#) that can be used for e-conferencing for learning and work.
- E-signature application [Adobe Sign](#) is available for all staff to route documents for approval and signature.
- The **IT Help Desk** is available to HIDOE employees who need technical assistance with accessing systems, resetting passwords, etc. Submit requests via [ServiceNow](#) or by calling (808) 564-6000 Monday through Friday, 7:45 a.m. to 4:30 p.m.
- [Technology Guidance for Employees](#) is also available in ServiceNow.



To support graduating public school seniors, HIDOE is providing a variety of summer internship opportunities within its state offices. The internships will provide a paid learning experience that is tied to Career and Technical Education areas of focus. For more information and to apply, visit <https://bit.ly/HIDOE20internship>.

All HIDOE employees who travel outside of Hawaii through June 30 are subject to the **14-day mandatory self-quarantine** when returning to their island of residence. View the May 27 [memo](#).

The **Families First Coronavirus Response Act** (FFCRA) provides employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. Read the Department-issued [memo](#) for additional details on how to make the request. Paid leave form can be accessed [here](#).

These are stressful times. The [Employee Assistance Program](#) is available to help all Department employees by providing confidential, short-term professional counseling services, free of charge for up to three hours.

FAQs answered by Dr. K.

Q: *As we look forward to returning to the office on June 1, what are some things I should prepare for before I get back?*

A: I'm very proud of the way that our schools and our staff adapted under quickly changing conditions throughout the stay/work-from-home closure period. As we return to our workspaces, every consideration is being made to keep everyone healthy and safe. Please take some time to read the May 26 [memo](#) thoroughly for detailed guidance on continued telework, entering facilities safely, social distancing, good hygiene and sanitizing work areas. Our successful reopening depends on our adherence to health guidance and our collective vigilance against lapses.

Your feedback is important, so please work with your manager to address possible issues. For facility concerns, contact the Facilities & Maintenance Branch at (808) 784-5000. There will undoubtedly be a period of anxiety as we return to our workspaces and we appreciate your patience as we enter our new normal together as a team.

Stay healthy! A roundup of well-being tips, resources and shoutouts

- Wash your hands for at least 20 seconds... but do you know why 20 seconds is critical to killing COVID-19 germs? Learn how soap destroys the virus in a short video ([Vox](#)).
- 7 Ways Educators Can Help Students Cope in a Pandemic ([ASCD](#), formerly the Association for Supervision and Curriculum Development).
- As we return to workplaces, print and post flyers from the Dept. of Health as reminders to all to stay vigilant against spreading germs ([Hawaii DOH](#)).
- Adventure camps on Oahu and Maui immerse keiki in nature ([Star-Advertiser](#)).

Social media highlights

Amid this crisis the HIDOE 'ohana has been using social media to connect, inspire, educate and uplift one another and the broader community. Please continue sharing your stories, tips and humor using #HI4PublicEd and #PublicSchoolProud.



[@wheelermiddlehi](#) created a farewell message for its students. A special shoutout and aloha to our military students who may be moving to other locations with their families during the summer! Stay strong, stay in touch and stay safe!



[@waimalues](#) celebrated its younger Class of 2020 graduates by lighting up its classrooms for 20 minutes and 20 seconds at 2020 hours!



[@IlimaSchool](#) was one of dozens of proud public schools honoring America's heroes on Memorial Day for their service and sacrifice.

Catch up on [Ho'oha'aheo](#) – inspiring stories from our schools, districts and offices, profiling the students, staff and leaders who are building success and strong school communities, and the community members and organizations that help them do it.

CONNECT WITH US >>

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This email was sent to all HIDOE staff.

