




STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF STUDENT SUPPORT SERVICES

February 14, 2020

TO: Complex Area Superintendents, School Principals, Vice Principals, Public Charter School Directors, Registrars, School Health Assistants

FROM: Heidi Armstrong 
Assistant Superintendent

SUBJECT: **Coronavirus (COVID-19) Communication Related to Student Exclusion from School**

The purpose of this memorandum is to provide further information and clarification regarding the communication procedure if a student has been identified and placed on a 14-day self-monitoring restriction by the Hawaii State Department of Health (DOH).

The DOH will contact the **school** if a **student** is identified for self-monitoring, and will provide the time period when the student should not attend school or participate in any school-sponsored activities. During this time, the student will be under the supervision of the DOH. If the student remains asymptomatic, then he/she will return to school at the end of the monitoring period.

When a school is contacted regarding a student who is being monitored or reaches the point of being confirmed as having COVID-19, the principal or designee will complete the [HIDOE 2019 Novel Coronavirus Reporting Form](#) online to log and track the student's exclusion status. This form will provide direct notification to Dr. Timothy Lino, Administrator, School Health Section, Ms. Lindsay Chambers, Communications Director, Communications Branch, and the appropriate complex area superintendent. If needed, the Hawaii State Department of Education will work with the DOH to inform the school community.

There is no recommendation to exclude asymptomatic students, faculty, or staff who returned from China prior to February 3, 2020. Those who have returned from China prior to February 3, 2020 should monitor their health for 14 days after departure and contact their healthcare provider should they become ill.

If you have any questions related to the 14-day self-monitoring restriction or exclusion procedures for students, faculty, or staff related to COVID-19, please contact the DOH at one of the following numbers:

Oahu (Disease Reporting Line)	(808) 586-4586
Maui District Health Office	(808) 984-8213
Kauai District Health Office	(808) 241-3563
Hawaii District Health Office (Hilo)	(808) 933-0912
Hawaii District Health Office (Kona)	(808) 322-4877
After hours on Oahu	(808) 600-3625
After hours on neighbor islands	(808) 360-2575 (toll free)

For additional questions, please contact Dr. Lino at (808) 305-9787 or via email at Timothy.Lino@k12.hi.us.

HA:tl

c: Superintendent
Deputy Superintendent
Assistant Superintendents
State Public Charter School Commission