Guidance for Federal Survey Card Completion

CHALLENGES RELATED TO CARD COMPLETION

- The survey card requires:
  - The address of the Employer
  - The address of the Federal Property

  Requires street no. & street name. All addresses for buildings, units and squadrons are Box #s on MCBH.

- Service member Rank is required

SOLUTION

- Use the same address for Employer and Federal Property:
  
  COMMANDING OFFICER
  
  MARINE CORPS BASE HAWAII (MCBH)
  
  BOX 63002
  
  MCBH KANEHOE BAY HI 96863-3002

- Ensure Rank is entered for each service member

For additional information, visit:
http://www.hawaiipublicschools.org/ParentsAndStudents/MilitaryFamilies/Pages/About-Impact-Aid.aspx

Questions: Contact the School Liaison Office (808) 257-2019 or amy.solomon@usmc.mil