

Appeal Process:

SCCs may appeal decisions made by the principal through the following Appeal Process. The appropriate [Appeal Process Forms](#) must be submitted.

Complex Area Superintendent:

If a decision made by the SCC is set aside by the principal, the SCC may appeal to the complex area superintendent for resolution within ten (10) working days of receipt by the SCC chairperson of the written notice from the principal. **(Form A)**

The complex area superintendent (CAS) will determine what next steps are necessary, including but not limited to mediation or dispute resolution. The CAS will respond in writing to the SCC within fifteen (15) working days of receipt of the appeal.

If dispute resolution is necessary, the following process may apply:

- The CAS will appoint a dispute resolution team and a team facilitator.
- The team will meet within one week of receipt of the appeal.
- The meeting will be open to all members of the SCC.
- The structure of the meeting will be as follows:
 - Dispute resolution team facilitator presents the issue.
 - Presentations by SCC members.
 - Presentation by the principal.
 - Dispute resolution team asks questions.
 - Dispute resolution team deliberates and decides in executive session (without SCC or principal present).
- Within one week of the meeting, the dispute resolution team will communicate its recommendation in writing to the CAS.
- The CAS will respond in writing to the SCC.

Superintendent:

If an appeal made to the complex area superintendent is denied, the SCC may within ten (10) working days of receipt of the written notice from the CAS, submit an appeal to the superintendent. **(Form B)**

The appeal is sent to the state SCC Office for processing. The superintendent will review the information and decision from the CAS and make a determination. A written response will be provided to the SCC within fifteen (15) working days of receipt of the appeal.

Board of Education:

If an appeal made to the superintendent is denied, the SCC may, within ten (10) working days of receipt of the written notice from the superintendent, submit an appeal to the Board of Education. **(Form C)**

The appeal is sent to the state SCC Office for processing. The Board of Education Student Achievement Committee will review the information and decisions from the appeals to the complex area superintendent and superintendent and make a recommendation to the full board. A written response will be provided to the SCC within fifteen (15) working days of the board's decision.