Public Notice of Meetings

SCC councils are not subject to strict adherence to Hawaii’s “Sunshine Law,” but rather must adopt its “spirit” of openness. This “spirit” means internalizing an “attitude” of inclusion, participation, respecting the rights of others, and honoring diversity of perspectives. As a guide, “the spirit of” means:

Not less than six calendar days prior to the meeting:

- Notices and agendas of meetings are (i) available at a publicly accessible area in the school’s administrative office so as to be available for review during regular business hours; and (ii) posted on the school’s Internet web site, not less than six calendar days prior to the public meeting, unless a waiver is granted by the superintendent in the case of an emergency.

- Agendas are of sufficient detail to give enough information regarding what will be discussed and/or decided at a meeting.

- SCC subcommittees or issue task force meetings are open and notices given. These committees are not used to circumvent the openness desired by the Board of Education.

- Meetings allow for participation. When and how others participate could be outlined in the council’s bylaws or guidelines.

- Minutes of SCC meetings are available on a timely basis in (i) the school’s administrative office so as to be available for review during regular business hours; and (ii) on the school’s Internet web site.

- The School Documents Online (SDO) Website has been developed to ensure a consistent method for the posting of SCC meeting agendas and minutes. The SDO web provides the school community with a one-stop location for posting and accessing SCC meeting agendas and minutes. The site may be accessed here:
  http://iportal.k12.hi.us/SDO