

**DEPARTMENT OF EDUCATION
COMMITTEE ON WEIGHTS VIII MEETING MINUTES
Thursday, June 20, 2013
Liliuokalani Bldg., BOE Conference Room**

Members: Suzanne Mulcahy (Chair), Elyne Chung, Paul Daugherty, Stan Hao, Roxane Martinez, Rachelle Matsumura, Cary Miyashiro, Sharlene Morimoto, Fred Murphy, Gail Nakaahiki, Mitchell Otani, Rick Paul, Kimberly Shinno, Bill Taylor

Excused: Linell Dilwith

Staff: Kimberly Chee, Brian Hallett, Gary Zane

Topic	Who	Discussion
Opening – 9:00 am	Suzanne Mulcahy	Chair Mulcahy welcomed committee members and review the day's agenda.
Approval of June 6, 2013 Minutes	Bill Taylor/Fred Murphy Second: Cary Miyashiro	Approved June 6, 2013 minutes with amendments. Passed unanimously.
Public Testimonies		None
Review changes to WSF	Brian Hallett	Reviewed the evolution of WSF calculation. Transiency weight was increased from .25 to .50 by BOE the first year. Superintendent reserve is not factored into the WSF calculation. Loss threshold was dropped in part because it was difficult to predict and less than transparent.
	Mitchell Otani	Shared with the committee that King Intermediate once had an increase of students from projected to 1 st OEC, but did not receive additional WSF funds because of loss threshold.
	Kimberly Chee	Clarified that, in that year, there was no enrollment reserve. Statewide total enrollment increased so overall per student amount dropped.
FY13-14 Budget Update and WSF Study	Amy Kunz	The legislature's DOE budget was different than the BOE's approved budget. The DOE's biennium budget was reduced by \$9 million the first year and \$16.3 million the second. Legislature's cuts were mostly in EDN200 and EDN300, but they specifically preserved school level funding. BOE approved use of Impact Aid funds to cover shortfall for FY13-14 only. Funds for sabbatical leave funds were approved by BOE to be paid with Impact Aid Funds.

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	Suzanne Mulcahy	Department's budget request was aligned to Strategic Plan																					
	Fred Murphy	Requested clarification that appropriation may differ than allocation because funds may have been diverted to cover strategic plan initiatives.																					
	Amy Kunz	Confirmed Mr. Murphy's understanding is correct. Presented the Evaluation of WSF report conducted by AIR. Informed the committee that this report did not include an adequacy study, but if the committee feels that additional studies are needed, the committee can recommend. Report has been presented to BOE FIC and CAS/Leadership, and will be presented to the Legislature in the future.																					
	Suzanne Mulcahy	Brought to the attention of the Committee that during Amy Kunz's presentation, that inadequacy of WSF funding was mention 3 plus times, but it was never brought up that WSF funds were not fairly distributed. Thanked the previous COW members on the current committee for making WSF transparent. Assigned members to a jigsaw exercise. Asked members to read certain chapter in the AIR report and present it to fellow committee members: <table border="1" data-bbox="989 873 1690 1156"> <thead> <tr> <th>Chapter</th> <th>Pages</th> <th>Member</th> </tr> </thead> <tbody> <tr> <td>1&2</td> <td>1-24</td> <td>K. Shinno & R. Martinez</td> </tr> <tr> <td>3</td> <td>26-47</td> <td>P. Daugherty & S. Mulcahy</td> </tr> <tr> <td>4</td> <td>49-64</td> <td>F. Murphy, R. Matsumura & S. Hao</td> </tr> <tr> <td>5</td> <td>77-94</td> <td>S. Morimoto & G. Nakaahiki</td> </tr> <tr> <td>6</td> <td>96-130</td> <td>R. Paul & E. Chung</td> </tr> <tr> <td>7</td> <td>132-146</td> <td>M. Otani & S. Mulcahy</td> </tr> </tbody> </table>	Chapter	Pages	Member	1&2	1-24	K. Shinno & R. Martinez	3	26-47	P. Daugherty & S. Mulcahy	4	49-64	F. Murphy, R. Matsumura & S. Hao	5	77-94	S. Morimoto & G. Nakaahiki	6	96-130	R. Paul & E. Chung	7	132-146	M. Otani & S. Mulcahy
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Base/Foundation Funding	Kimberly Chee	Base/Foundation funding levels are based on the average salary of certain positions at a school, but it was not made public as positions are not mandatory in WSF, only functions. Average salary has gone down in FY14, but base/foundation funding levels have remained unchanged. Committee members request a copy of spreadsheet of which positions are included in base/foundation funding calculation. Average salaries are calculated on a two year cycle.																					
	Paul Daugherty	Request that average salary be adjusted to include recent BU05 contract																					

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		raises and rounding be consistent in base funding calculation. Elementary school should round up, not down.
	Rick Paul	A Star Advertiser article stated that when athletic directors were added to WSF, it worked out to about \$100 per student. Hana has 70 students, so it receives \$7,000 for an AD position, and the difference is covered by other WSF funds. While a high school with 2000 students receive \$200,000 for an AD, which is more than an AD salary.
	Suzanne Mulcahy	Cautioned committee in including every position into base funding because that goes against WSF principles, and it also sounds like it mandates certain positions. Base funding reduces the amount allocated by formula.
	Stan Hao	Review removing athletic directors from WSF.
	Paul Daugherty	Add athletic directors to high school base funding.
	Cary Miyashiro	If we increase base/foundation funding, it hurts the WSF premise of per student amount.
Break 11:10 am – 11:28 am		
Gifted and Talented Presentation and Discussion	Anna Viggiano	Provided committee with GT policy and guidelines. Informed the committee that eCSSS has a GT component programmed into it and can track students that are considered GT. However, GT numbers have been decreasing because she feels that schools are not inputting data into eCSSS. Most GT students are classified for academic but very few are classified for music, visual arts, or leadership programs. There is no across the board standard testing to identify GT students. It is cost prohibitive. Schools are responsible for inputting GT students into eCSSS.
Data Integrity – Student Enrollment Presentation and Discussion	Denise Yoshida, Yi Chen, Matthew Denton	Presented on internal audit’s finding on data integrity of student enrollment numbers. Their finding rated the student enrollment and withdrawal process as marginal. Recommended to management the following: 1) mandatory training, 2) consider the possibility of reducing WSF funds based on 2 nd and 3 rd enrollment counts, 3) review process and standardize policy, 4) update registrar’s handbook, and 5) standardize forms.
Average Daily Attendance	Karl Yoshida, Roberta Tom	ADA data is gathered on eCSSS. Currently, ADA is used for impact aid application and SAO SFIR report. Factors that affect ADA are

Topic	Who	Discussion
		community, weather, and viruses (medical) outbreak. ADA should not be used to make punitively as there are fixed cost at a school, but should a school be rewarded for high ADA? Due to fluctuation from year to year, maybe there could be an ADA base for a school based in past years. There are no excuses for absences so a school is penalized even if a student is out for medical reason.
Adjournment – 1:01 p.m.	Suzanne Mulcahy	Review possible agenda for next COW meeting and concluded the meeting.