

Chiefess Kapiolani Elementary

966 Kilauea Avenue Hilo, Hawaii 96720 808-974-4160 http://cks.k12.hi.us/

Submitted by [Gregg Yonemori]	Date
M_{2}	4/29/2021

Approved by [Esther Kanehailua]	Date
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Prioritize school's needs as identified in one or more of the following needs assessments:

- Comprehensive Needs Assessment (Title I Schools)
- WASC Self Study
 - WASC Category B: Standards Based Student Learning: Curriculum, instruction
 - WASC Category C: Standards Based Student Learning: Instruction
 - WASC Category D: Standards Based Student Learning: Assessment and Accountability
 - International Baccalaureate (IB) Authorization
 - Other

Where are we now?

- 1. Need: Data must be understood, used to drive instruction, make decisions regarding new initiatives, and monitor the effectiveness or programs being implemented.
 - A process for more effectively collecting, analyzing, collaborating, and utilizing data acquired needs to be put in place. A process for more effectively monitoring implementation, identifying and providing following up support, and determining the effectiveness of PD opportunities needs to be put in place. (WASC Category A: Organization: Vision and Purpose, Governance, Leadership, Staff, and Resources)
 - Assessment results need to be used more effectively to promote modifications to school program and processes. Monitoring of high needs populations needs to be done more frequently. (WASC Category D: Standards based Student Learning: Assessment and Accountability)
 - Chiefess Kapiolani does not consistently utilize data and research to select curriculum, PD, programs, and resources. (CNA root cause #1)
- 2. Need: Differentiation, specially designed instruction, targeted interventions, small group instruction are needed to ensure the needs of all students are met.
 - Accelerated/differentiated curriculum is needed for GT, Honors level students. Differentiated curriculum for students with disabilities, ELLs, and struggling learners is needed (WASC Category B: Standards-based Student Learning: Curriculum)
 - Teachers need to utilize differentiation of product, process, and content to meet the needs of all students. Data must be utilized to provide specially designed instruction to meet the needs of students with disabilities and ELLs. While teachers vary the process by which they deliver instruction, more needs to be done to vary the products that students are expected to produce. (WASC Category C: Standards-based Student Learning: Instruction)
 - Inclusive classes with support for students with disabilities, English learners, advanced learners, and struggling general education students present a need for specially designed instruction, targeted interventions, differentiation, and small group instruction. (CNA priority #2, CNA Summary of Analysis Student Learning Data)
- 3. Need: Technology is necessary for instruction, engagement, assignments, supporting individual learners, and supporting students on distance learning.
 - Provide technology devices, wifi hotspots, and adequate school supplies because of the high percentage of students from low SES. (CNA Summary of Analysis Demographic Data)
 - Technology, which is available at the school, could be utilized more effectively and consistently to deliver instruction to students. (WASC Category C: Standards-based Student Learning: Instruction)

- Data should be more effectively shared with all stakeholders. (WASC Category D: Standards-based Student Learning: Assessment and Accountability)
- Provide technology devices for lesson presentation, differentiation, and student use to meet individual needs. (CNA priority #2)
- 4. Need: Collaboration Opportunities for planning, alignment, and articulation is needed.
 - Vertical alignment and collaboration between grade levels is an area of need. (WASC Category B: Standards-based Student Learning: Curriculum)
 - Special Education teachers should be included in the data teams process. Vertical Alignment needs to be done for GLOs. Vertical articulation needs to be done to ensure appropriate progression of what students are learning. (WASC Category D: Standards-based Student Learning: Assessment and Accountability)
- 5. Need: Family Engagement must be improved to best support all our students.
 - Increase participation in family engagement events for our EL community. (CNA Summary of Analysis
 Demographic Data)
 - Improvement of communication and engagement of parent and community stakeholders in school decisions and activities is a clear need. Increasing parent participation in survey opportunities to have more valid feedback to use to make improvements is essential. (WASC category A: Organization: Vision and Purpose, Governance, Leadership, Staff, and Resources)
 - Improve/expand opportunities for equitable communication with families, specifically for opportunities for parents/families to contribute feedback in school initiatives/activities. There is currently a small group of dedicated PTO members, there is a need to increase family involvement in school organizations and activities. Identify strategies to engage our high need population families (free and reduced, ELL, IDEA). (WASC Category E: School Culture and Support for Student Personal and Academic Growth)
 - Increase engagement opportunities for families to increase communication of concerns and needs with the school.
- 6. Need: Communication needs to be timely, clear, and provide actionable steps for all school stakeholders.
 - Clearer communication plans should be put in place for dealing with internal communication, planning, and collaboration. (WASC Category A: Organization: Vision and purpose, Governance, Leadership, Staff, and Resources)
 - Although the SCC is in place, the roles of all stakeholders in the curriculum review, evaluation and

- planning process is unclear and an area of need. (WASC Category B: Standards-based Student Learning: Curriculum)
- Data should be more effectively shared with all stakeholders in the curriculum review, evaluation and planning process is unclear and an area of need. (WASC Category B: Standards-based Student Learning: Curriculum)
- Does not have a process in place to clearly articulate agreements and expectations to all staff (Teacher clarity-implementation, progression, success criteria). (CNA root cause #3)
- Chiefess Kapiolani Elementary does not have an accountability system that ensures school-wide agreements are implemented effectively and consistently. (CNA root cause #3)

Addressing Equity: SubGroup Identification

In order to address equity, list the targeted sub group(s) and their identified needs. **Specific enabling activities listed in the academic plan should address identified sub group(s) and their needs.

Low SES Subgroup

SBA Proficiency Percentage - ELA

Low SES - ELA	2016-2017	2017-2018	2018-2019	2020-2021
Yes - Exceeds	16.56% (n=26)	15.44% (n=21)	11.75% (16)	
Yes - Met	24.84% (n=39)	19.85% (27)	22.79% (31)	
No – Nearly Met	19.75% (n=31)	17.65% (24)	23.53% (32)	
No - Not Proficient	38.85% (n=61)	47.08% (64)	41.91% (59)	

SBA Proficiency Percentage - Math

Low SES - Math	2016-2017	2017-2018	2018-2019	2020-2021
Yes - Exceeds	12.10% (n=19)	11.76% (n=16)	11.76% (n=16)	
Yes - Met	25.28% (n=40)	19.12% (n=26)	20.59% (n=28)	
No – Nearly Met	31.21% (n=49)	25.74% (n=35)	28.68% (n=39)	
No - Not Proficient	31.21% (n=49)	43.28% (n=59)	38.97% (n=53)	

HSA Proficiency Percentage - Science				
Low SES - Science	2016-2017	2017-2018	2018-2019	2020-2021
Yes - Exceeds	7.14% (n=3)	4.76% (n=2)	3.33% (n=1)	
Yes - Meets	30.95% (n=13)	33.33% (n=14)	30% (n=9)	
No – Approaches	47.62% (n=20)	52.38% (n=22)	46.67% (n=4)	

9.52% (n=4)

IDEA Subgroup

No – Well Below

SBA Proficiency Percentage - ELA

14.29% (n=6)

IDEA - ELA	2016-2017	2017-2018	2018-2019	2020-2021
Yes - Exceeds	0% (n=0)	0% (n=0)	0% (n=0)	
Yes - Proficient	7.69% (n=1)	5.26% (n=1)	5.88% (n=1)	
Nearly Met	0% (n=0)	10.53% (n=2)	17.65% (n=3)	
No - Not Proficient	92.31% (n=12)	84.21% (n=16)	76.47% (n=13)	

SBA Proficiency Percentage - Math

IDEA - Math	2016-2017	2017-2018	2018-2019	2020-2021
Yes - Exceeds	0% (n=0)	0% (n=0)	0% (n=0)	

20% (n=6)

Yes - Proficient	0% (n=0)	0% (n=0)	11.76% (n=2)	
Nearly Met	7.69% (n=1)	5.26% (n=1)	11.76% (n=2)	
No - Not Proficient	92.31% (n=12)	94.74% (n=18)	76.47% (n=13)	

HSA Proficiency Percentage - Science

IDEA - Science	2016-2017	2017-2018	2018-2019	2020-2021
Yes = Exceeds	0% (n=0)	0% (n=0)	0% (n=0)	
Yes - Meets	0% (n=0)	0% (n=0)	0% (n=0)	
No = Approaches	33.33% (n=2)	33.33% (n=1)	50% (n=2)	
No – Well Below	66.67% (n=4)	66.67% (n=2)	50% (n=2)	

ELL Subgroup

SBA Proficiency Percentage - ELA

ELL- ELA	2016-2017	2017-2018	2018-2019	2020-2021
Yes - Exceeds	5% (n=1)	0% (n=0)	0% (0)	
Yes - Met	5% (n=1)	3.7% (1)	5.28% (1)	
No – Nearly Met	10% (n=2)	14.81% (4)	21.05% (4)	
No - Not Proficient	80% (n=16)	81.48% (22)	73.68% (14)	

ELL - Math	2016-2017	2017-2018	2018-2019	2020-2021
Yes - Exceeds	9.52% (n=2)	7.41% (n=2)	0% (n=0)	
Yes - Met	9.52% (n=2)	0% (n=0)	8.33% (n=2)	
No – Nearly Met	14.29% (n=3)	25.93% (n=7)	16.67% (n= 4)	
No - Not Proficient	66.67% (n=14)	66.67% (n=18)	75% (n=18)	
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ISA Proficiency Perce ELL - Science	2016-2017	2017-2018	2018-2019	2020-2021
ELL - Science		2017-2018 10% (n= 1)	2018-2019 0% (n=0)	2020-2021
	2016-2017			2020-2021
ELL - Science Yes - Exceeds	2016-2017 0% (n=0)	10% (n= 1)	0% (n=0)	2020-2021

ORGANIZE: Identify your Academic Review Team Accountable Leads.

Name and Title of ART Team Accountable Lead	Responsible for implementation of the school's strategies and initiatives
Gregg Yonemori, Principal	1. Collaboration, Communication, PD
2. Kimberly Castillo, Vice Principal	2. Family Engagement
3. Anne Cross, Student Services Coordinator	3. Inclusive Practices
4. Ricky Toyama, English Learners Teacher/Coordinator	4. EL Initiatives
5. Kaylyn Zukeran, Curriculum Coordinator	5. Data Collection and Systems
6. Counselor	6. MTSS
7. DPUST	7. Technology Expansion, Training, Integration

<u>Goal 1:</u> S	tudent Success. All students demonstrate they are on a path toward success in college, career and citizenship.
	Objective 1: Empowered - All students are empowered in their learning to set and achieve their aspirations for the future.
	Objective 2: Whole Child - All students are safe, healthy, and supported in school, so that they can engage fully in high-quality educational opportunities.
	Objective 3: Well Rounded - All students are offered and engage in rigorous, well rounded education so that students are prepared to be successful in their post-high school goals.
	Objective 4: Prepared and Resilient - All students transition successfully throughout their educational experiences.

Outcome: By the end of SY 21-22

Data will be used to make decisions, drive instructional practices, and monitor the effectiveness of initiatives. Specially designed instruction, differentiation, and technology will be used for instruction and assignments to meet the needs of all students and to close the achievement gap. PBIS and a robust SEL program will increase school connectedness and engagement.

Achievement:

- By the end of SY 21-22, SBA proficiency will return to 41% in ELA, 38% in math, and 39% in science.
- By the end of SY 21-22, the SBA achievement gap will return to 45 in ELA and 35 in math.

Connectedness:

• By the end of SY 21-22, chronic absenteeism will return to 20%.

Engagement:

• By the end of SY 21-22, grade 3-5 Panorama scores will increase from 69%-73% in school belonging and from 61%- 65% in school safety.

Rationale:

Over the past 4 years, we have worked hard to have our IDEA and EL students in an inclusive learning environment. In SY 15-16, 3% of our students with disabilities participated in an inclusive environment but at the end of SY 19-20 we are at 79%. Our focus must now be on targeted interventions, small group instruction, and differentiation to support all learners. Restructuring our achievement team process and streamlining our school-wide data collection to more easily utilize that data to monitor progress, identify interventions and drive instruction will need to be a priority

	ELA	Math	Science
All Students	41%	38%	39%
Non High Needs	80%	68%	
High Needs	35%	33%	
SpEd	6%	12%	0%
EL	5%	8%	0%

Planning			Academic 1 ia	Funding	Interim Measures of Progress
Desired Outcome	Enabling Activities	Accountable Lead(s)	5 Themes	Source of Funds (Check applicable boxes to indicate source of funds)	Define the relevant data used to regularly assess and monitor progress
By the end of SY 21-22, 100% of the teachers will utilize a variety of data to plan instruction, monitor specific subgroups, determine LRE, identify needs, and plan interventions	Analyzing and Using Data Provide PD on understanding different sources of data (SW1): Reading Wonders Go Math i-Ready DIBELS 8 WIDA ACCESS Student work samples IDEA Eligibility Assessments Provide PD utilizing data (SW1, SW6): Lesson planning Small group formation Determine appropriate LRE Early identification and intervention Monitoring of specific subgroups IDEA ELL Students below grade level	CC	☐ Hawaii ☑ Equity ☑ School Design ☐ Empowerment ☐ Innovation	WSF Title II Title III IDEA Homeless CTE Other N/A	The Schoolwide Support Team will review the following by the end every quarter: • PD Binder • Meeting agenda and minutes • Admin walkthrough data • Data collection tool • Small Group Instruction Data Analysis Sheet, schedule, and lessons

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	Provide collaboration time to (SW6): • Analyze data • Create small groups • Establish student goals • Plan instruction • Monitor progress and growth • Update pacing guides	Principal			
By the end of SY 21-22, SBA ELA proficiency will return to 41%	Achievement English Language Arts: Complete unpacking ELA Standards (SW1): • Identify learning intention • Identify success criteria • Identify learning progression Provide PD on small group instruction (SW6):	CC	☐ Hawaii ☑ Equity ☑ School Design ☐ Empowerment ☐ Innovation		The Schoolwide Support Team will review the following by the end every quarter: • Standards folder • PD Binder • Meeting agenda and minutes • Data Collection Tool • CFA Folder
	 Utilizing data to form groups & plan instruction Minimum 2x per week in 100% of classrooms Identifying and targeting specific skills 	CC			
	Provide PD on differentiation (SW6): • Teachers provide differentiated instruction	Principal			

and set appropriate product expectations and success criteria for students			
Support for reading intervention programs (SW6): • K-3 Reading Success • PD for teachers and parapros • Implementation support • 4-6 Rewards • PD for teachers and parapros	CC		
 Implementation support Support for Writing (SW6): Begin developing and vertically align PreK-6 rubrics Narrative Informational Opinion & Argumentative Begin Developing grade level CFAs for: Narrative Informational Opinion & Argumentative 	CC		

By the end of SY 21-22, ELA achievement gap will return to 45%	 Special Education (SW1, SW6): Provide collaboration time for special education teachers to plan specially designed instruction with grade level counterparts Provide trained parapros to assist with small group instruction 	Principal CC		
	 English Learners (SW1, SW6): Provide PD on language acquisition strategies for English learners Provide trained parapros to assist with small group instruction 	EL Coord		

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By the end of SY 21-22, SBA Math proficiency will return to 38%	Math: Complete unpacking Math Standards: • Identify learning intention • Identify success criteria • Identify learning progression	CC				
	Provide PD on small group instruction (SW6): • Utilizing data to form groups & plan instruction • Minimum 2x per week in 100% of classrooms • Identifying and targeting specific skills	CC				
	Provide PD on differentiation (SW6): • Teachers provide differentiated instruction and set appropriate product expectations and success criteria for students	Principal				
	Begin vertical articulation for math. • Math skills • Problem solving • Math vocabulary	CC				
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By the end of SY 21-22, Math	Special Education (SW6): • Provide collaboration time for special education teachers to plan specially designed instruction with grade level counterparts	Principal			
achievement gap will return to 35%	Provide trained parapros to assist with small group instruction	CC			
	English Learners (SW6): • Provide PD on language acquisition strategies for English learners	EL Coord.			
	 Provide trained parapros to assist with small group instruction 	CC			
By the end of SY 21-22, Science proficiency will return to 39%	NGSS Provide PD to support transition to digital curriculum:	CC	☐ Hawaii ☐ Equity ☑ School Design ☐ Empowerment ☐ Innovation	 ✓ WSF ✓ Title I ☐ Title III ☐ IDEA ☐ Homeless ☐ CTE ☐ Other ☐ N/A 	The Schoolwide Support Team will review the following by the end every quarter: • Standards folder • PD Binder • Meeting agenda and minutes

By the end of SY 21-22, chronic absenteeism (SW6): Provided a service HERO attendance incentive program			 		T	T
• School service	21-22, chronic absenteeism will	Chronic absenteeism (SW6): Revise HERO attendance incentive program Revise school-wide attendance procedures and implement with fidelity Informal student support Counselor interventions Consult with social worker, home visit Family court petition Implement HERO program and attendance procedures with fidelity SEL Curriculum (SW6): School-wide alignment of SEL program's skills School-wide agreement on implementation schedule Implementation with fidelity Increase student connectedness and engagement with opportunities for (SW6): Student voice Leadership	Counselor	⊠ Equity□ School Design⊠ Empowerment	☐ Title I ☐ Title II ☐ Title III ☐ IDEA ☐ Homeless ☐ CTE ☐ Other	will review the following by the end every quarter: • School level data • Longitudinal Data System • Infinite Campus • Behavioral Universal Screener

Increase student connectedness and engagement with ELO opportunities for (SW6): • Student Interests • Enrichment	Counselor			
Collective Efficacy of School-wide Systems and Routines School Incentives: Develop school-wide incentive programs based on PBIS principles Attendance Behavior COVID 19: v Develop and implement schoolwide COVID health and safety routines that will be taught to students. Examples: Restroom usage Hand washing Social distancing Procedures during unstructured time Lunch procedures	Counselor	☐ Hawaii ☑ Equity ☑ School Design ☑ Empowerment ☐ Innovation	WSF □ Title II □ Title III □ IDEA □ Homeless □ CTE □ Other □ N/A	The Schoolwide Support Team will review the following by the end every quarter:

Goal 2: Staff Success. Chiefess Kapi'olani Elementary has a high-performing culture where employees have the training, support and professional development to contribute effectively to student success.

Outcome: By the end SY 2021-2022	Rationale:
Provide PD on the <i>Four Habits of Powerful Teaching and Learning</i> , differentiation, specially designed instruction, GLAD strategies, other inclusive practices, PBIS, SEL, and effects of poverty to provide support for all students in the classroom. Technology hardware will be supplied in all classrooms. Technology PD will be provided to increase the integration of technology use in the classroom and to support distance learning opportunities for students.	Increasing the use of effective instructional practices for the inclusive classroom through professional development and integrating technology into instruction will support and increase achievement for all students. Professional development focused on the whole child: SEL, PBIS, and teaching and engaging students from poverty will foster understanding and appropriate support for all students.
 By the end of SY 21-22, 100% of teachers will implement research/evidence based strategies from the provided PD to enhance classroom instruction. By the end of SY 21-22, 100% of the teachers will implement research/evidence based strategies from the provided PD to enhance understanding student needs and classroom instruction. By the end of SY 21-22, 100% of the teachers will utilize technology in their classroom to increase engagement, enhance classroom instruction, support individual learners. 	

Planning for Staff Su	iccess	Funding	Interim Measures of Progress		
Desired Outcome	Enabling Activities (Indicate year(s) of implementation in next column)	Accountable Lead(s)	5 Themes	Source of Funds (Check applicable boxes to indicate source of funds)	Define the relevant data used to regularly assess and monitor progress
By the end of SY 21-22, 100% of the teachers will implement research/evidence based strategies from the provided PD to enhance classroom instruction.	Instructional Strategies and Practices Provide ongoing PD to assist teachers with instructional best practices (SW1): • Specially designed instruction • Teacher Clarity • Learning intentions • Success criteria • Differentiation • Inclusive practices • Small group instruction Provide PD for EL Language Acquisition (SW1, SW6): • GLAD strategies	CC EL Coord	☐ Hawaii ☐ Equity ☑ School Design ☐ Empowerment ☐ Innovation	 □ WSF □ Title I □ Title III □ IDEA □ Homeless □ CTE □ Other □ N/A 	The Schoolwide Support Team will review the following by the end every quarter: • PD Binder • Administration walkthrough data

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	Train parapros on (SW6): • Schoolwide reading intervention programs • Reading Success • Rewards • Small group instruction	CC			
By the end of SY 21-22, 100% of the teachers will utilize technology in their classroom to increase engagement, enhance classroom instruction, and support individual learners.	Technology Provide the technology hardware necessary for increasing engagement, differentiation, participating in distance learning, and meeting individual learner needs: • Interactive projection • Apple TVs • Document Cameras • i-Pads • Chromebooks • Computers • Etc	DPUST	☐ Hawaii ☑ Equity ☐ School Design ☑ Empowerment ☑ Innovation	□ WSF □ Title II □ Title III □ IDEA □ Homeless □ CTE □ Other □ N/A	The Schoolwide Support Team will review the following by the end every quarter: • PD Binder • Inventory Checks

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	Provide internet access both in school and at home necessary for participation in distance learning (SW6): • Improve/increase school bandwidth • Provide wifi hotspots to students needing connectivity Provide PD based on integrating technology in classroom instruction and providing quality distance learning: • Simultaneous instruction • Interactive projection • Google Classroom • Google Meets • Uploading Videos	DPUST			
By the end of SY 20-21, 100% of the teacher will implement research/evidence based strategies from the provided PD to enhance understanding student needs and classroom instruction.	Whole Child Provide PD on Social Emotional Learning (SEL) (SW6): • The Why • Second Step Provide PD on Positive Behavioral Interventions and Supports (PBIS) (SW6): • Classroom • School-wide Provide PD on Poverty (SW6): • Teaching with poverty in mind	Counselor	☐ Hawaii ☑ Equity ☑ School Design ☑ Empowerment ☐ Innovation	□ WSF □ Title II □ Title III □ IDEA □ Homeless □ CTE □ Other □ N/A	The Schoolwide Support Team will review the following by the end every quarter: • PD Binder • Administration walkthrough data • Behavioral Universal Screener • Discipline data

Goal 3: Successful Systems of Support. The system and culture of Chiefess Kapiolani School works to effectively organize financial, human, and community resources in support of student success.

Outcome: By the end of SY 21-22	Rationale:
 School-wide processes will be established clarifying responsibilities and expectations, and an explicit communication system for timely two-way flow of information will be developed. Along with increased family engagement, student needs will be met. By the end of SY 21-22, 100% of the students identified as being at risk on our universal screeners will receive appropriate supports. By the end of SY 21-22, family participation in school events will increase by 10%. By the end of SY 21-22, the schoolwide support team will support 100% of the MTSS initiatives. By the end of SY 21-22, systems will be in place ensuring timely communication ensuring understanding by stakeholders and their engagement. By the end of SY 21-22, grade 3-5 Panorama scores will increase from 69%-73% in school belonging and from 61%- 65% in school safety. 	Approximately 85% of our students are classified as high needs and it is imperative that the multi-tiered system of supports at our school is functioning well. Engaging all of our families will allow our school to better understand the challenges our students may be facing and also help our families learn strategies to support their children at home. Effective communication is essential to promote understanding, have clear guidelines and expectations, and engage all stakeholders.

Planning for Successful Systems of Support				Funding	Interim Measures of Progress
Desired Outcome	Enabling Activities (Indicate year(s) of implementation in next column)	Accountable Lead(s)	5 Themes	Source of Funds (Check applicable boxes to indicate source of funds)	Define the relevant data used to regularly assess and monitor progress
By the end of SY 21-22, 100% of the students identified as being at risk on our universal screeners will receive necessary supports.	MTSS Restructure Achievement Teams (SW6): • Maintain achievement focus, add on behavior and attendance • Develop school-wide agreements and expectations for achievement team responsibilities • Analyze data to inform and adjust instruction • Create groups • Plan targeted lessons and interventions • Plan next steps for behavior and attendance • Provide articulation time or planning days Progress Monitoring (SW6):	CC	☐ Hawaii ☑ Equity ☑ School Design ☑ Empowerment ☐ Innovation	□ WSF □ Title II □ Title III □ IDEA □ Homeless □ CTE □ Other □ N/A	The Schoolwide Support Team will review the following by the end every quarter: • Meeting agenda and minutes • Data Collection Tool
	• Refine system of				

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Eva	alliate Programs and School	i CC	I	(1

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Initiatives (SW6): • Develop a system to monitor the fidelity of program and initiative implementation • Develop a system to monitor the effectiveness of PD opportunities • Utilize data to provide support				

By the end of SY 21-22, family participation in school events will increase by 10%	Family and Community Engagement Plan family events to build relationships, engagement, and opportunities for collaboration (SW7): • Start of year open house	VP	 ⋈ Hawaii ⋈ Equity ⋈ School Design ⋈ Empowerment ⋈ Innovation 	 □ WSF ⋈ Title I □ Title III □ IDEA □ Homeless □ CTE 	The Schoolwide Support Team will review the following by the end every quarter: • School level data collection on family events • School surveys
	 Quarterly family events New student orientation			☐ Other ☐ N/A	Communication binder
	 New family orientation Plan family events to build relationships and engagement targeting high needs group (SW7): IDEA EL Chronically absent students Kindergarten 	VP Principal			
	Improve communication between school and families focusing on (SW7): • Individual contacts (phone, Remind App, notes, communication logs, face to face, etc.) • Mass contacts: ○ Newsletters ○ School website ○ Marquee ○ Social media				

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	 School Messenger Develop community partnerships and build school support Identify community stakeholders Approach and introduce partnership ideas 	Principal			
By the end of SY 20-21, the schoolwide support team will support 100% of the MTSS initiatives.	Support System Schoolwide Support Team Reconfigure support team's responsibilities and duties Establish and clearly communicate lines of support to faculty and staff	Principal	☐ Hawaii ☑ Equity ☑ School Design ☑ Empowerment ☐ Innovation		The Schoolwide Support Team will review the following by the end every quarter: • Support team matrix • Purchase Orders
By the end of SY 21-22, grade 3-5 Panorama scores will increase from 69%-73% in school belonging.	Ensure students have all basic school supplies and are able to fully participate in all school learning opportunities (SW6): • Develop community partnerships and receive donations for school supplies • Purchase school supplies as needed for all students.	Principal			
	Ensure students have the necessary tech hardware and internet access to fully	Principal			

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	participate in all school learning opportunities during a normal school day or distance learning: • Provide necessary tech hardware (computer, chromebook, ipad, cameras, headphones, etc.) • Provide necessary internet access				
By the end of SY 21-22, systems will be in place ensuring timely communication, ensuring understanding by stakeholders, and their engagement.	Improve Communication Systems Establish an explicit communication system to ensure the timely two-way flow of information: • Develop a common meeting template and expectations for all school level meetings • Develop a multi-model system of sharing information with families and community members • Provide faculty and staff with clear expectations and deadlines orally and in writing • Provide Google Drive PD for all faculty and staff	Principal	☐ Hawaii ☐ Equity ☑ School Design ☐ Empowerment ☐ Innovation	□ WSF □ Title II □ Title III □ IDEA □ Homeless □ CTE □ Other □ N/A	The Schoolwide Support Team will review the following by the end every quarter: • Communication binder • PD binder
	Establish a communication	Principal			

system to ensure the timely two-way flow of information between teachers and families:			
 Develop school-wide agreements on which communication platform to use Develop school-wide agreements regarding expectations for communication 			
Establish an online system to ensure teacher communication and ability to provide instruction via distance learning:	DPUST		
 Provide necessary tech hardware Provide necessary PD 			