



One-Year Academic Plan

Version Protocol:

V. 1 - black

V.2 - changes in RED/ omitting - strikethrough instead of delete

V.3- changes in BLUE/ omitting - strikethrough instead of delete

V.4- changes in GREEN/ omitting - strikethrough instead of delete

V.5- changes in ORANGE/ omitting - strikethrough instead of delete



Konawaena Middle School; One-Year Academic Plan |


Approved CAS Signature

4/14/23

Date

Honokaa-Kealakehe-Kohala-Konawaena (953) Public District - FY 2023 - Konawaena Middle School (376) Public School - School Academic Plan - Rev 0

Plan Items

1 All students experience rigorous, high-quality learning that results in equitable outcomes for all learners.

Description:

All students experience rigorous, high-quality learning that results in equitable outcomes for all learners.

1.1 Schoolwide evaluation of data to determine the effectiveness of curriculum, proficiency and assessment against the standards.

Description:

Schoolwide evaluation of data to determine the effectiveness of curriculum, proficiency and assessment against the standards.

1.1.1 Behavior and Academic Progress Monitoring with Teams

Description:

Advisory teams that consist of core teachers as well as care coordinators meet weekly to track students' behavior and academic progress for math and ELA.

1.1.1.1 Team Meetings

Description:

The school's master schedule is designed to allow for advisory teams to meet during the school day to discuss and track student behavior and academic progress. Teacher teams set both academic and behavior goals for students and continuously discuss and implement strategies for support for both academic and behavior goals.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/31/2024

1.1.1.2 Response To Intervention (RTI) for Math and ELA

Description:

Students who are two or more grade levels below in reading or math are discussed during team meetings quarterly. Teams then determine if students would benefit from a math or reading pull out class that takes the place of an elective class and changes quarterly. Math and reading RTI teachers then track student progress during their RTI classes to determine the effectiveness of the program for students and make curricular adjustments using evidence based practices.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/31/2024

EA 1.1.1.3 After School Tutoring and Enrichment

Description:

After school tutoring and enrichment classes are offered to all students as an intervention for academic and/or behavior goals. Teams identify which students would benefit from tutoring and enrichment during their team meetings and support students in completing their tutoring/enrichment permission slips. Once students are enrolled in after school tutoring or enrichment, teams track the effectiveness of the intervention towards students' academic or behavior goals during team meetings.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/31/2024

S 1.1.2 Guaranteed and Viable Curriculum

Description:

All students have access to a guaranteed and viable curriculum that supports students in achieving the academic standards set forth by the state of Hawaii and is developmentally appropriate for middle school students to be engaged in their learning. Teachers across the grade level departments are working towards the same standards at the same time using a curriculum that aligns to the standards.

EA 1.1.2.1 Pacing/Curriculum Guides

Description:

Content counterparts meet bi-monthly to revise/adjust pacing/curriculum guides to meet the identified needs of their current student population. Pacing/curriculum guides pace out the priority standards for the content area for the school year and support teachers in staying on track to provide students with access to meet grade level outcomes.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/20/2024

EA 1.1.2.2 Teacher Access to Published Curriculum

Description:

All teachers have access to a published core curriculum that is vetted by the department as well as supplementary resources to support the core curriculum. Department Chairs work with their departments to ensure that all selected curriculum and resources are purchased before the end of September.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

4/1/2023

Estimated Completion Date:

9/20/2023

EA 1.1.2.3 Interdisciplinary Project Planning

Description:

Advisory teams work together during team meetings as well as stipend days in the summer to plan, prepare, and analyze success of interdisciplinary projects.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

9/20/2023

§ 1.1.3 Student and Teacher Access to Technology

Description:

All students and teachers have access to computers and computer programs that support them in teaching in rigorous, high-quality learning environments.

| Funding Application | Grant | Notes | Amount |
|---|------------------------------|-------|--------------|
| TITLE I GRANTS TO LOCAL EDUCATION AGENCIES | 18902 - ESEA TITLE I-SCHOOLS | | \$111,000.00 |

EA 1.1.3.1 One to One Chromebooks

Description:

All students are provided a Chromebook from the school that they check out at the beginning of the school year and check in at the end of the school year. Depending on the grade level and team, students leave their computers at school and/or take them home to complete work at home. The tech coordinator prepares the Chromebooks for distribution and the advisory teachers keep track of distribution and collection. All students complete a brief video tutorial training on responsible tech use.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/20/2024

2 All students learn in a safe, nurturing, and culturally responsive environment.

Description:

All students learn in a safe, nurturing, and culturally responsive environment.

2.1 Re-establish a connection to place (KMS), including revisiting the mission and vision statement to set the direction of the school for staff, students and community.

Description:

None

2.1.1 Revise/Re-establish Mission and Vision Statement

Description:

The school's mission and vision that is included in a school design one pager outlines the priorities for the school. Priorities include beliefs aligned to AMLE's essential attributes and characteristics as well as curricular, instructional, and assessment for the school. This document is developed/revised with all stakeholders in the school (teachers, staff, students, families, school council), is central at all meetings that take place at KMS, is published on the school's website, and shared with all new recruits.

EA 2.1.1.1 Develop Revised School Design One Pager

Description:

Teams provide input on any changes that should be made to the school design one pager to ensure that the one pager is up to date to the current philosophy of teaching teams in the school.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

3/22/2023

Estimated Completion Date:

9/1/2023

2.1.2 Schoolwide Positive Behavior Intervention and Supports (PBIS)

Description:

The school has a schoolwide PBIS system where school staff clearly outline the expectations (take care of yourself, take care of each other, take care of this place), teach what these expectations look like in various environments at various points of the day (classroom, yard, cafeteria, bathroom, etc), reward students for meeting the expectations and provide intervention for students not meeting the expectations through an inclusive skill building learning approach.

EA 2.1.2.1 Inclusive Skill Building Learning Approach (ISLA)

Description:

ISLA is embedded throughout the school. This is done through teachers implementing effective tier one strategies (Welcome at the door, Own your classroom: establish and teach classroom routines, Wrap up class with intention), supporting students with calm and reflection by having a calming space in all classrooms and access to embedded breaks within the class period. Additionally, students have access to a staffed Reflection Room where they can go to meet with an adult, work on skills that will help them be successful in the classroom, and follow a process of being reconnected to the class when they return to the class. Training, support, and data tracking are all provided during advisory team meeting time by ISLA room staff.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/20/2023

EA 2.1.2.2 Update, Share, and Display School Wide Matrix for Behavior Expectations

Description:

The teachers and staff work together to develop a matrix for behavior expectations that are then taught to all students through advisory and posted throughout the school.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

9/1/2023

S 2.1.3 Inclusive Practices

Description:

The school continues to work with the West Hawaii Inclusive Practices (WHIP) team and a school based team made of teachers and staff to refine and promote inclusive practices at the school. The team meets monthly to assess the current state of Inclusive Practices and determine technical assists that are needed to promote more inclusive environments that are then provided and tracked during advisory team meeting time.

EA 2.1.3.1 Inclusive Practices Team

Description:

A team of teachers and staff meet monthly with the WHIP team to develop, track, and provide technical assists to teachers to support more inclusive classroom environments. These technical assists take place in both advisory teams and departments.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

5/20/2023

EA 2.1.3.2 Universal Design for Learning (UDL)

Description:

The Inclusive Practices team prioritizes UDL as a way to support teachers in differentiating instruction to ensure inclusive classrooms are accessible to all students.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

5/20/2023

S 2.1.4 Transition Activities Between Elementary, Middle, and High School

Description:

The school works with 5th grade teachers and students from feeder elementary schools as well as 9th grade teachers from Konawaena High School to support in a successful transition to and from middle school.

EA 2.1.4.1 Student Visits from 5th and to 9th Grade Classes

Description:

5th grade students from all feeder schools have the opportunity to visit 6th grade classrooms and 8th grade students have the opportunity to visit 9th grade classrooms.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

2/1/2024

Estimated Completion Date:

3/1/2024

EA 2.1.4.2 Teacher Conversations with 5th and 9th Grade Teachers

Description:

6th grade teachers meet with 5th grade teachers to identify what strengths and areas for growth students come to 6th grade with as well as discuss important things to know about supporting incoming 6th graders. Additionally, 8th grade teachers meet with 9th grade teachers to hear what strengths and areas for growth students are going to 9th grade with as well as discuss any important things 9th grade teachers should know about supporting 8th graders in their transition.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

2/1/2024

Estimated Completion Date:

5/20/2024

EA 2.1.4.3 6th Grade Family Orientation Night

Description:

The school hosts an orientation night to familiarize all incoming 6th graders and their families' with teachers, policies, and procedures.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

4/1/2024

Estimated Completion Date:

4/25/2024

S 2.1.5 Family Engagement

Description:

The school ensures that families are connected to the school's mission and vision in an effort to create more home to school connections with the ultimate goal of safe, nurturing learning environments for all students.

| Funding Application | Grant | Notes | Amount |
|---|--|-------|------------|
| TITLE I GRANTS TO LOCAL EDUCATION AGENCIES | 18935 - ESEA TITLE I-PARENT ENGAGEMENT | | \$1,949.40 |

EA 2.1.5.1 Parent Shadow Day

Description:

Parents have the opportunity to shadow their child for a full school day twice a year (once in the fall and once in the spring). During this time, parents experience what their child's classes/school day is like as well as complete a survey to provide the school with information on how to continue to refine our program.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

9/1/2023

Estimated Completion Date:

5/1/2023

EA 2.1.5.2 Family Literacy Night

Description:

The school hosts a Family Literacy Night where student work is showcased, at home literacy strategies are shared with families, and families have the opportunity to get books from the book fair.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

11/1/2023

Estimated Completion Date:

11/25/2023

EA 2.1.5.3 Student Led Conferences (SLCs)

Description:

Students lead their own conference with their parents twice in the school year: once in the fall and once in the spring to reflect on their learning and set goals for future learning.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/20/2024

S 2.1.6 New Teacher/Staff Onboarding and Mentoring

Description:

The school has a new teacher/staff onboarding process whereby new teachers/staff receive a handbook with important policies and practices prior to beginning their work at the school. Additionally, all new teachers/staff are provided with an orientation that grounds them in the mission and vision of the school as well as approaches they can take at the school to be responsive to the diverse cultures at the school.

EA 2.1.6.1 New Teacher/Staff Handbook

Description:

A new teacher/staff handbook is created and updated annually. The handbook contains the vision and mission as well as pertinent policies and practices at the school.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

9/1/2023

EA 2.1.6.2 New Teacher/Staff Orientation

Description:

All new staff/teachers attend an orientation where they learn about all of the important aspects of the school.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

9/1/2023

EA 2.1.6.3 Partial Released Mentor Teacher

Description:

The school has a partially released mentor who is tasked with supporting all new teachers with induction as well as all new teachers to the school with their transition.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

8/25/2023

S 2.1.7 Student School Uniforms

Description:

To establish a connection to place, all students wear a school uniform.

EA 2.1.7.1 School Uniforms for Low Income Students

Description:

The school purchases and distributes school uniforms to all students who are low income.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

8/25/2023

2.2 Increase the active participation of students in the design and implementation of curriculum, instruction and assessment.

Description:

Increase the active participation of students in the design and implementation of curriculum, instruction and assessment.

2.2.1 Student Voice through Student Advisory Council, Leadership Class, and SCC

Description:

The school provides students with various opportunities to voice their opinion on the academic program at the school.

EA 2.2.1.1 Student Advisory Council

Description:

Advisory classes meet once a quarter to discuss what is working and what could be changed at the school to make the school better. The feedback from these discussions in advisory is then shared with the administrative team during a quarterly meeting through a team selected Student Advisory Council Member.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/25/2024

EA 2.2.1.2 Leadership Class

Description:

A leadership class is offered to all 7th and 8th graders who select the class as an elective option. This class that meets regularly during the school day plans school events and celebrations as well as activities that provide feedback to the school on ways to improve curriculum, instruction, and assessment.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/25/2024

EA 2.2.1.3 School Community Council

Description:

The School Community Council meets monthly to discuss items that are pertinent to the successful function of the school. Student Advisory Council Members serve as student representatives on this council.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/25/2024

S 2.2.2 Develop School Wide Assessment and Grading Agreements

Description:

During the 2023-2024 school year, a team of teachers that span grades and content areas will convene to develop agreed upon assessment, feedback, and grading practices agreements that will include an assessment, feedback, and grading philosophy in addition to the parameters for assessment, feedback, and grading at the school.

EA 2.2.2.1 Assessment and Grading Agreements Committee

Description:

A team of teachers and administrators that spans grade levels and content areas meets monthly to develop assessment, feedback, and grading agreements. The team uses current research and philosophy grounded in the middle school model as well as feedback from teachers to drive the agreements decisions.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

12/1/2023

3 All students are taught by effective teachers who are committed to quality teaching and learning for all.

Description:

All students are taught by effective teachers who are committed to quality teaching and learning for all.

3.1 All students are taught by effective teachers who are committed to quality teaching and learning for all.

Description:

All students are taught by effective teachers who are committed to quality teaching and learning for all.

3.1.1 Multi-Tiered System of Support

Description:

The school will offer professional development to teachers that will support a school wide multi-tiered system for tracking student academic, attendance, and behavior data as well as appropriate interventions at all tiers.

3.1.1.1 PBIS and RTI Professional Development

Description:

Professional development for PBIS and RTI is offered to individual teams during advisory team meeting time. This PD is based on the tiered intervention at KMS RTI Handbook.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/25/2024

3.1.1.2 Second Step Professional Development

Description:

All teams engage in training on implementing the Second Step curriculum as a way to enhance the advisory SEL curriculum in support of increasing student scores on the Panorama Survey.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/25/2024

EA 3.1.1.3 MTSS Team

Description:

An MTSS team guides the development/revision of the MTSS Handbook that includes all practices and systems pivotal to MTSS. This team is also tasked with ensuring that teachers/staff have all they need to enact the practices and systems within the handbook.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/25/2024

S 3.1.2 Teacher Professional Development through Conferences

Description:

As a way to increase teacher effectiveness, the school recognizes the importance of teachers attending conferences to learn about new research based strategies that best support teaching and learning. To this end, all teachers have the opportunity to attend conferences through the conference selection process whereby teachers submit an application for the conference they would like to attend, their application is reviewed by administration, and selected or rejected based on a set of criteria.

EA 3.1.2.1 American Middle Level Education (AMLE)

Description:

The school purchases membership to AMLE for all teachers. Additionally, teachers have the opportunity to attend AMLE national and state conferences.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

2/25/2024

EA 3.1.2.2 Discipline Specific Teacher Conferences

Description:

Teachers have the opportunity to apply to attend a conference that directly aligns to their discipline (NCTE, ISTE, NSTA, NCTM, AVID, etc) as well as assessment and grading within a discipline.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

2/25/2024

EA 3.1.2.3 Learning Walks

Description:

Teachers sign up to have their classroom observed for a particular practice that they are expert in. These practices could be brought back from conferences and shared with all teachers who are interested. The schedule for open classrooms is shared with all teachers, and all teachers have the opportunity to visit open classrooms during team time. Learning walks can also be open to teachers who are trying out a new strategy and are wanting feedback.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

2/25/2024

O 3.2 Ongoing and structured support for continued capacity and growth of PLTs (advisory, department, grade level, leadership).

Description:

Ongoing and structured support for continued capacity and growth of PLTs (advisory, department, grade level, leadership).

S 3.2.1 5 Step Data Teaming Process

Description:

Teams receive weekly and monthly support in implementing the 5 step data process with advisory and department teams.

| Funding Application | Grant | Notes | Amount |
|---|------------------------------|-------|-------------|
| TITLE I GRANTS TO LOCAL EDUCATION AGENCIES | 18902 - ESEA TITLE I-SCHOOLS | | \$60,000.00 |

EA 3.2.1.1 Professional Learning Teams (PLTs) with Advisory Teams

Description:

During the first advisory team meeting of each week, advisory teams meet to collaboratively work on a component five step data process with the support of a coach.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/25/2024

EA 3.2.1.2 Professional Learning Teams (PLTs) with Content Counterpart

Description:

During department meetings and select pull out days, content counterparts work through the 5 step data process whereby they develop/refine pacing guides, develop and implement common formative assessment, discuss the data from the common formative assessments, and then act upon the data.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

8/1/2023

Estimated Completion Date:

5/25/2024

EA 3.2.1.3 Training for Department Heads and Team Leaders

Description:

A training day is provided to all department heads and team leaders to ensure consistency with the PLT process.

Person Responsible:

Teddy Burgess

Estimated Begin Date:

7/1/2023

Estimated Completion Date:

9/1/2023